

**TOWN OF ORONO
COUNCIL**

ORDER NO.: 18-98 through 18-100

Date: June 25, 2018

Order 18-98 Order, approving the Fiscal Year 2018-2019 Municipal Budget.

Operating Expenses	\$8,336,980	
Capital Debt Service (P&I)	1,223,522	
Capital Expenses	<u>\$1,516,500</u>	
Total Municipal Expenses		\$11,077,002
General Revenues	\$2,782,196	
Revenue Sharing	\$894,815	
Use of Unassigned Fund Balance	\$400,000	
Use of Assigned Fund Balance	\$496,988	
Use of Restricted Funds	\$810,591	
Revenue to Offset Capital Expenses	<u>\$655,000</u>	
Total Municipal Revenue		\$6,039,590

Total Amount to be Raised by Taxes for the Municipal Budget \$5,037,412

Moved by Tom Perry and seconded by Sam Kunz. All voted in favor, 6-0.

Order 18-99 Order, approving a Sewer User Rate Increase to fund the Water Pollution Control Facility of \$.25 per 100 cu.ft. per quarter with a minimum metered charge per quarter of \$59.40 effective for all charges assessed by the Town after July 1, 2018.

Moved by Sam Kunz and seconded by Meghan Gardner. All voted in favor, 6-0.

Order 18-100 Order, approving the Water Pollution Control Facility budget for FY 2018-2019 in the amount of \$1,602,485 for Operations and \$160,000 for Capital Improvements for a total of \$1,762,485.

Moved by Meghan Gardner and seconded by Sam Kunz. All voted in favor, 6-0.

CLERK



CHAIRMAN

TOWN OF ORONO
BUDGET SUMMARY & PROJECTED TAX RATE
FY 2019

	2017-2018	2018-2019	\$ Increase/ (Decrease)	% Increase/ Decrease
	Budgeted	Proposed		
<i>Municipal Budget Expenses</i>				
Operating Expenses	\$ 7,276,644	\$ 7,525,542	\$ 248,898	3.42%
Debt Service (Principal & Interest)	\$ 1,135,853	\$ 1,223,522	\$ 87,669	7.72%
Economic Development Expenses	\$ 751,911	\$ 811,438	\$ 59,527	7.92%
Overlay (Estimated)	\$ 268,719	\$ 88,634	\$ (180,085)	-67.02%
Total Operating Expenses	\$ 9,433,127	\$ 9,649,136	\$ 216,009	2.29%
Capital Budget	\$ 1,430,475	\$ 1,516,500	\$ 86,025	6.01%
Total Capital Expenses	\$ 1,430,475	\$ 1,516,500	\$ 86,025	6.01%
Total Municipal Expense	\$ 10,863,602	\$ 11,165,636	\$ 302,034	2.78%
<i>Municipal Revenue Projections</i>				
State Municipal Revenue Sharing	\$ 871,915	\$ 894,815	\$ 22,900	2.63%
Anticipated General Fund Revenues	\$ 2,675,935	\$ 2,782,196	\$ 106,261	3.97%
Capital Revenues	\$ 604,646	\$ 655,000	\$ 50,354	8.33%
Homestead Reimbursement (Estimated)	\$ 268,525	\$ 335,650	\$ 67,125	25.00%
BETE Reimbursement (Estimated)	\$ 25,357	\$ 57,542	\$ 32,185	126.93%
Use of Unassigned Fund Balance	\$ 467,752	\$ 400,000	\$ (67,752)	-14.48%
Use of Assigned Funds	\$ 520,847	\$ 496,988	\$ (23,859)	-4.58%
Use of Restricted Funds	\$ 751,911	\$ 810,591	\$ 58,680	7.80%
Total Municipal Revenues	\$ 6,186,888	\$ 6,432,782	\$ 245,894	3.97%
Net Municipal Assessment	\$ 4,676,714	\$ 4,732,854	\$ 56,140	1.20%
<i>Other Assessments</i>				
County Tax	\$ 563,323	\$ 636,443	\$ 73,120	12.98%
School\Educational Appropriation	\$ 6,573,920	\$ 6,842,941	\$ 269,021	4.09%
Net Other Assessment	\$ 7,137,243	\$ 7,479,384	\$ 342,141	4.79%
Net Assessment for Commitment	\$ 11,813,957	\$ 12,212,238	\$ 398,281	3.37%
Projected Property Value	\$ 454,382,955	\$ 452,382,955	\$ (2,000,000)	-0.44%
Projected Tax Rate	\$ 26.00	\$ 27.00	\$ 1.00	3.83%

**Town of Orono
FY19 Municipal Revenue Budget**

Proposed

	ADOPTED FY18	Proposed FY19	Variance by Dollar Amount	Variance by Percentage
Taxes				
4020 Motor Vehicle Excise Tax	\$ 710,000.00	\$ 780,000.00	\$ 70,000.00	9.86%
4021 Boat Excise Tax	\$ 4,100.00	\$ 4,100.00	\$ -	0.00%
4030 Interest on Property Taxes	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%
Intergovernmental				
4200 State Revenue Sharing	\$ 871,915.00	\$ 894,815.00	\$ 22,900.00	2.63%
4221 Homestead Exemption	\$ 268,525.00	\$ 335,650.00	\$ 67,125.00	25.00%
4222 BETE Reimbursement	\$ 30,542.00	\$ 57,542.00	\$ 27,000.00	88.40%
4226 Veterans' Exemption Refund	\$ 7,000.00	\$ 7,100.00	\$ 100.00	1.43%
4225 General Assistance Reimburseme	\$ 9,870.00	\$ 9,870.00	\$ -	0.00%
4220 State Road Subsidy	\$ 71,000.00	\$ 76,200.00	\$ 5,200.00	7.32%
4223 Tree Growth Revenue			\$ -	
Licenses & Permits				
4100 Motor Vehicle Agent Fee	\$ 12,000.00	\$ 15,000.00	\$ 3,000.00	25.00%
4103 Town Licenses & Permits	\$ 5,500.00	\$ 6,000.00	\$ 500.00	9.09%
4113 Fish & Wildlife Agent Fees	\$ 950.00	\$ 800.00	\$ (150.00)	-15.79%
4114 Town Clerk Dog License Fees	\$ 500.00	\$ 900.00	\$ 400.00	80.00%
4300 Town Clerk: Birth Records	\$ 1,500.00	\$ 1,000.00	\$ (500.00)	-33.33%
4301 Town Clerk: Death Records	\$ 3,000.00	\$ 3,200.00	\$ 200.00	6.67%
4302 Town Clerk: Marriage Records	\$ 1,500.00	\$ 1,750.00	\$ 250.00	16.67%
4303 TIF Administrative Fee	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
4104 Building Permits	\$ 20,000.00	\$ 18,000.00	\$ (2,000.00)	-10.00%
4105 Plumbing Permits	\$ 2,500.00	\$ 2,800.00	\$ 300.00	12.00%
4106 Electrical Permits	\$ 7,500.00	\$ 7,500.00	\$ -	0.00%
4107 Land Use Ordinance Fees	\$ 3,000.00	\$ 1,000.00	\$ (2,000.00)	-66.67%
4108 Road Opening Permits	\$ 2,100.00	\$ 600.00	\$ (1,500.00)	-71.43%
4109 Rental Unit Registration Fee	\$ 43,800.00	\$ 41,250.00	\$ (2,550.00)	-5.82%
4111 Parking Permits	\$ 4,500.00	\$ 5,280.00	\$ 780.00	17.33%
4110 Burning Permits	\$ -		\$ -	
Interest Income				
4410 Investment Earnings	\$ 47,000.00	\$ 110,000.00	\$ 63,000.00	134.04%

**Town of Orono
FY19 Municipal Revenue Budget**

Proposed

	ADOPTED FY18	Proposed FY19	Variance by Dollar Amount	Variance by Percentage
Charges for Services				
4456 Misc Administration Fees	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
*** Assessing Contract Revenue	\$ 30,240.00	\$ 12,960.00	\$ (17,280.00)	-57.14%
4310 Police Fees	\$ 6,500.00	\$ 20,000.00	\$ 13,500.00	207.69%
4311 Police Accident Reports	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	100.00%
4312 Police Special Detail Fees	\$ 13,000.00	\$ 15,800.00	\$ 2,800.00	21.54%
4313 Court Fees	\$ 1,500.00	\$ 6,100.00	\$ 4,600.00	306.67%
4471 School Resource Officer	\$ 39,525.00	\$ 41,500.00	\$ 1,975.00	5.00%
4472 School Crossing Guard	\$ 9,000.00	\$ 9,000.00	\$ -	0.00%
4314 Fire Department Fees	\$ 7,500.00	\$ 1,600.00	\$ (5,900.00)	-78.67%
4315 Ambulance Fees	\$ 365,000.00	\$ 385,000.00	\$ 20,000.00	5.48%
4316 Air Bottle Refill	\$ 350.00	\$ 100.00	\$ (250.00)	-71.43%
*** Veazie Fire Contract	\$ 32,000.00	\$ 32,000.00	\$ -	0.00%
4320 Public Works Fees	\$ 3,500.00	\$ -	\$ (3,500.00)	-100.00%
4321 Disposal Site Revenue	\$ 12,000.00	\$ 13,500.00	\$ 1,500.00	12.50%
4322 Solid Waste Hauler Admin Fees	\$ 3,750.00	\$ 7,250.00	\$ 3,500.00	93.33%
4430 Cemetery Revenue	\$ 3,400.00	\$ 1,500.00	\$ (1,900.00)	-55.88%
4520 Pool Concessions	\$ 2,500.00	\$ 2,000.00	\$ (500.00)	-20.00%
New Rec Programs		\$ 15,000.00	\$ 15,000.00	100.00%
4501 UMaine Rec Programs (Contracted)	\$ 5,745.00	\$ 10,920.00	\$ 5,175.00	90.08%
4529 Rec Programming (Contracted)	\$ 1,350.00	\$ 1,350.00	\$ -	0.00%
*** Rec Programming (Town)	\$ 29,489.00	\$ 5,000.00	\$ (24,489.00)	-83.04%
4446 Community House Rental	\$ 4,250.00	\$ 4,500.00	\$ 250.00	5.88%
4447 Senior Citizen's Center Rental	\$ 6,500.00	\$ 5,000.00	\$ (1,500.00)	-23.08%
Other Revenues				
4200 Park Trust Rev.- Public Health	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
4228 University of Maine	\$ 655,431.00	\$ 655,431.00	\$ -	0.00%
4422 Thanksgiving Dinner Donations	\$ 50.00	\$ 50.00	\$ -	0.00%
4423 Coin Sales	\$ -	\$ -	\$ -	-
4458 Advertising: Orono Observer	\$ 6,230.00	\$ 6,230.00	\$ -	0.00%
4004 Cash over\short	\$ -	\$ -	\$ -	-
4031 Tax Lien Penalties	\$ 8,000.00	\$ 8,000.00	\$ -	0.00%
4112 Cable Franchise Fee	\$ 62,000.00	\$ 60,000.00	\$ (2,000.00)	-3.23%

**Town of Orono
FY19 Municipal Revenue Budget**

Proposed

	ADOPTED FY18	Proposed FY19	Variance by Dollar Amount	Variance by Percentage
4224 Snowmobile Refund	\$ 600.00	\$ 600.00	\$ -	0.00%
4231 Orono-Veazie Water District	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
4435 Sale of Property	\$ 3,500.00	\$ 3,000.00	\$ (500.00)	-14.29%
4451 Housing Foundation	\$ 35,000.00	\$ 35,000.00	\$ -	0.00%
4452 Freeman Forest PILOT	\$ 17,600.00	\$ 17,600.00	\$ -	0.00%
4455 Black Bear Express: Orchard Tr	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	100.00%
4457 Miscellaneous Revenue	\$ -		\$ -	
4470 Reimbursement from WPCF	\$ 138,825.00	\$ 138,825.00	\$ -	0.00%
4230 Reimbursement from HazMat Fund	\$ -	\$ 7,500.00	\$ 7,500.00	100.00%
4442 Code Enforcement Penalties	\$ 7,000.00	\$ 7,000.00	\$ -	0.00%
4100 Code Late Fees	\$ -		\$ -	
4441 Parking Fines	\$ 35,000.00	\$ 35,000.00	\$ -	0.00%
4229 University of Maine Haz-Mat Co	\$ 7,500.00	\$ 7,500.00	\$ -	0.00%
4230 Penobscot County Haz-Mat Contr	\$ 24,000.00	\$ 24,000.00	\$ -	0.00%
4671 UMAINE Capital Contribution	\$ -		\$ -	
4453 Recycling Revenue	\$ 10,000.00	\$ 5,000.00	\$ (5,000.00)	-50.00%
4454 MRC Rebate	\$ 52,000.00	\$ 18,750.00	\$ (33,250.00)	-63.94%
4440 Public Library Revenue	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
4459 Lost or Damaged Library Materi	\$ -		\$ -	
4232 Donations to Library	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
4423 Recreation Scholarship Fund Donation	\$ -		\$ -	
4523 Pool Reciepts & Program Fees	\$ 10,280.00	\$ 10,280.00	\$ -	0.00%
Use of Funds				
4605 Safety Equip Reserve Fund	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
4615 Employee Benefit Reserve Trans	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
4670 Use of Fund Balance	\$ 467,752.00	\$ 400,000.00	\$ (67,752.00)	-14.48%
*** Use of Assigned Fund Balance	\$ 485,847.00	\$ 490,488.00	\$ 4,641.00	0.96%
*** Use of Public Works Reserve Funds	\$ 35,000.00	\$ -	\$ (35,000.00)	-100.00%
*** Use of Restricted Funds (TIF Reserves)	\$ 751,911.00	\$ 810,591.00	\$ 58,680.00	7.80%
Town Totals	\$5,580,927.00	\$5,777,782.00	\$ 196,855.00	3.53%
Anticipated General Fund Revenues		\$ 2,782,196.00		

FY 2019 PROPOSED MUNICIPAL EXPENSE BUDGET

	FY2018 Approved Budget	FY2019 Proposed Budget	Difference \$	Difference %
General Government				
Town Council	\$ 41,458	\$ 32,341	\$ (9,117)	-21.99%
Town Manager	\$ 299,799	\$ 308,689	\$ 8,890	2.97%
Finance	\$ 197,670	\$ 205,418	\$ 7,748	3.92%
IT/GIS	\$ 73,132	\$ 91,403	\$ 18,271	24.98%
Insurance	\$ 87,343	\$ 89,100	\$ 1,757	2.01%
Town Clerk	\$ 204,004	\$ 204,738	\$ 734	0.36%
Elections & Voter Reg.	\$ 12,841	\$ 11,866	\$ (975)	-7.60%
General Assistance	\$ 14,100	\$ 14,100	\$ -	0.00%
General Government Subtotals:	\$ 930,348	\$ 957,655	\$ 27,307	2.94%
Community Development				
Assessing	\$ 169,432	\$ 157,585	\$ (11,848)	-6.99%
Planning	\$ 100,994	\$ 89,569	\$ (11,425)	-11.31%
Code Enforcement	\$ 97,903	\$ 90,465	\$ (7,439)	-7.60%
Economic Development	\$ 738,940	\$ 811,438	\$ 72,498	9.81%
Community Development Subtotals:	\$ 1,107,270	\$ 1,149,056	\$ 41,787	3.77%
Public Safety				
Public Safety Admin.	\$ 73,655	\$ 75,961	\$ 2,306	3.13%
Police	\$ 1,349,152	\$ 1,424,321	\$ 75,169	5.57%
Fire	\$ 1,695,797	\$ 1,707,665	\$ 11,868	0.70%
Haz Mat	\$ 38,500	\$ 38,500	\$ (0)	0.00%
Fire Protection	\$ 235,795	\$ 235,860	\$ 65	0.03%
Street Lights	\$ 74,750	\$ 74,750	\$ -	0.00%
Public Safety Subtotals:	\$ 3,467,649	\$ 3,557,056	\$ 89,407	2.58%

FY 2019 PROPOSED MUNICIPAL EXPENSE BUDGET

	FY2018 Approved Budget	FY2019 Proposed Budget	Difference \$	Difference %
Public Works				
Public Works - Main	\$ 417,619	\$ 552,004	\$ 134,385	32.18%
Public Works - Winter	\$ 490,259	\$ 524,087	\$ 33,828	6.90%
Cemetery	\$ 89,386	\$ 35,080	\$ (54,306)	-60.75%
Solid Waste Disposal	\$ 346,792	\$ 379,049	\$ 32,257	9.30%
Town Garage	\$ 221,266	\$ 228,301	\$ 7,035	3.18%
Public Works Subtotals:	\$ 1,565,322	\$ 1,718,521	\$ 153,199	9.79%
Library				
Library	\$ 317,065	\$ 316,081	\$ (984)	-0.31%
Library Subtotals	\$ 317,065	\$ 316,081	\$ (984)	-0.31%
Parks & Recreation				
Parks & Rec.	\$ 181,205	\$ 167,263	\$ (13,942)	-7.69%
Municipal Pool	\$ 48,335	\$ 50,507	\$ 2,172	4.49%
Parks & Recreation Subtotals:	\$ 229,540	\$ 217,769	\$ (11,771)	-5.13%
Facilities				
Facilities - Main	\$ 205,834	\$ 219,826	\$ 13,992	6.80%
Municipal & Pub. Safety Bldg.	\$ 83,600	\$ 77,300	\$ (6,300)	-7.54%
Library Maintenance	\$ 24,230	\$ 20,560	\$ (3,670)	-15.15%
Senior Citizens Center	\$ 13,610	\$ 12,510	\$ (1,100)	-8.08%
Community House	\$ 16,535	\$ 15,135	\$ (1,400)	-8.47%
Facilities Subtotals:	\$ 343,809	\$ 345,331	\$ 1,522	0.44%
Debt Services				
Debt	\$ 1,253,532	\$ 1,223,522	\$ (30,010)	-2.39%

FY 2019 PROPOSED MUNICIPAL EXPENSE BUDGET

	FY2018 Approved Budget	FY2019 Proposed Budget	Difference \$	Difference %
Debt Services Subtotals	\$ 1,253,532	\$ 1,223,522	\$ (30,010)	-2.39%
Other Expenses				
Benefits & Other	\$ 69,500	\$ 75,510	\$ 6,010	8.65%
Other Expenses Subtotals	\$ 69,500	\$ 75,510	\$ 6,010	8.65%
Total Summary of Town Budget	\$ 9,284,034	\$ 9,560,502	\$ 276,467	2.98%
Supplemental Information				
Penobscot County Tax Assessment	\$ 563,323	\$ 636,443	\$ 73,120	12.98%
RSU #26 Education Tax Assessment	\$ 6,573,920	\$ 6,842,941	\$ 269,021	4.09%
Total Summary of Non-Municipal Assessment	\$ 7,137,243	\$ 7,479,384	\$ 342,141	4.79%
Total Summary of Budget Affecting the Tax Rate	\$ 16,421,277	\$ 17,039,886	\$ 618,608	3.77%

18-100

TOWN OF ORONO
WPCF PROPOSED FY 2018 REVENUE BUDGET
July 1, 2018 - June 30, 2019

	Budget Net	Estimated FY19	Variance	% Variance
78- WPCF				
78 - WPCF	\$ 1,494,928	\$ 1,602,485	\$ 107,557	7.19%
4100 General Sewer Revenue	\$ -	\$ 100		
4200 Sewer Billings	\$ 1,475,128	\$ 1,555,735	\$ 80,607	5.46%
4201 Sewer Connection Fees	\$ 1,000	\$ 100	\$ (900)	-90.00%
4203 Sewer Application & Inspection	\$ 500	\$ 500	\$ -	0.00%
4204 Rental of Sewer Equipment	\$ 100	\$ 350	\$ 250	250.00%
4400 Earnings on Investments	\$ 12,000	\$ 38,000	\$ 26,000	216.67%
4500 Lien Costs & Deeds	\$ 1,200	\$ 2,800	\$ 1,600	133.33%
4501 Interest on Overdue Bills	\$ 5,000	\$ 5,000	\$ -	0.00%
USE OF FUNDS	\$ 360,000	\$ 160,000	\$ (200,000)	-55.56%
Equipment Reserve	\$ 60,000	\$ -	\$ (60,000)	-100.00%
Capital Reserve	\$ 70,000	\$ 40,000	\$ (30,000)	-42.86%
Sewer Infrastructure Reserve	\$ 230,000	\$ 120,000	\$ (110,000)	-47.83%

4.9

WATER POLLUTION CONTROL FUND (FUND 78)

Account Description	FY2018 Approved Budget	FY2019 Proposed Budget	Difference \$	Difference %
WPCF (78)				
78 - WPCF				
Full-Time Salaries	\$ 264,294	\$ 306,653	\$ 42,359	16.03%
Overtime	\$ 12,000	\$ 12,000	\$ -	0.00%
On-Call Pay	\$ 5,720	\$ 5,840	\$ 120	2.10%
Health Insurance	\$ 63,370	\$ 106,881	\$ 43,511	68.66%
MPERS Retirement	\$ 27,073	\$ 34,343	\$ 7,270	26.85%
FICA/Medicare	\$ 21,574	\$ 23,459	\$ 1,885	8.74%
Workers Compensation	\$ 6,800	\$ 8,160	\$ 1,360	20.00%
Clothing Allowance	\$ 2,890	\$ 3,415	\$ 525	18.17%
Travel	\$ 1,000	\$ 1,000	\$ -	0.00%
Training	\$ 2,600	\$ 2,900	\$ 300	11.54%
Membership Dues	\$ 1,260	\$ 1,830	\$ 570	45.24%
Advertising	\$ 350	\$ 350	\$ -	0.00%
Technology Supplies	\$ 2,500	\$ 2,500	\$ -	0.00%
Cell Phone Expense	\$ 1,420	\$ 700	\$ (720)	-50.70%
Telephone/Internet	\$ 2,160	\$ 2,160	\$ -	0.00%
Internet			\$ -	
Pager	\$ 220	\$ 335	\$ 115	52.27%
Postage	\$ 2,800	\$ 3,650	\$ 850	30.36%
Cleaning Supplies	\$ 1,815	\$ 1,815	\$ -	0.00%
Chemicals	\$ 22,000	\$ 22,000	\$ -	0.00%
Billing Supplies	\$ 1,000	\$ 2,060	\$ 1,060	106.00%
Building Supplies			\$ -	
Lab Supplies	\$ 5,835	\$ 5,835	\$ -	0.00%
Maintenance	\$ 5,220	\$ 5,220	\$ -	0.00%
Minor Equipment	\$ 2,665	\$ 2,665	\$ -	0.00%
Equipment Rental	\$ 1,000	\$ 1,000	\$ -	0.00%
Equipment Repair	\$ 7,500	\$ 7,500	\$ -	0.00%
Safety Equipment	\$ 6,200	\$ 8,445	\$ 2,245	36.21%
Repair Parts	\$ 3,500	\$ 4,700	\$ 1,200	34.29%
Equipment Replacement	\$ 12,450	\$ 12,750	\$ 300	2.41%
Heating Oil	\$ 12,600	\$ 12,600	\$ -	0.00%
LP Gas	\$ 2,750	\$ 2,750	\$ -	0.00%
Electricity	\$ 100,000	\$ 110,000	\$ 10,000	10.00%
Electricity Pump Station	\$ 8,000	\$ 8,800	\$ 800	10.00%
Water	\$ 2,500	\$ 2,500	\$ -	0.00%
Repairs/Maintenance to Buil	\$ 7,000	\$ 5,000	\$ (2,000)	-28.57%
Sewer Line Repair/Maintena	\$ 15,000	\$ 15,000	\$ -	0.00%
Vehicle Repair/Maintenance	\$ 4,500	\$ 4,500	\$ -	0.00%
Gasoline	\$ 2,500	\$ 2,500	\$ -	0.00%

WATER POLLUTION CONTROL FUND (FUND 78)

Account Description	FY2018 Approved Budget	FY2019 Proposed Budget	Difference \$	Difference %
Diesel	\$ 3,600	\$ 3,600	\$ -	0.00%
Medical Testing	\$ 500	\$ 500	\$ -	0.00%
Legal Services	\$ 2,500	\$ 2,500	\$ -	0.00%
Audit Services	\$ 5,750	\$ 6,375	\$ 625	10.87%
Liens and Deeds	\$ 2,500	\$ 2,500	\$ -	0.00%
Licensing	\$ 2,100	\$ 2,200	\$ 100	4.76%
Contractor Services	\$ 28,040	\$ 24,000	\$ (4,040)	-14.41%
Reimbursement for Administ	\$ 136,825	\$ 136,825	\$ -	0.00%
Reimbursement for Facilities	\$ 2,000	\$ 2,000	\$ -	0.00%
Sludge Disposal	\$ 48,000	\$ 48,000	\$ -	0.00%
MMA Risk Management	\$ 23,675	\$ 24,385	\$ 710	3.00%
CSO Planning and Repair	\$ 7,500	\$ 7,500	\$ -	0.00%
WPCF Debt Principle Repay	\$ 165,000	\$ 330,000	\$ 165,000	100.00%
WPCF Debt Interest	\$ 258,994	\$ 251,569	\$ (7,425)	-2.87%
Transfer to Capital Program	\$ 25,175	\$ -	\$ (25,175)	-100.00%
Transfer to Sewer Replacerr	\$ 65,000	\$ 5,925	\$ (59,075)	-90.88%
Transfer to Capital Equipem	\$ 74,000	\$ -	\$ (74,000)	-100.00%
Town Wellness	\$ 1,700	\$ 789	\$ (911)	-53.59%
	\$ 1,494,925	\$ 1,602,485	\$ 107,560	7.19%

**TOWN OF ORONO
COUNCIL**

ORDER NO.: 18-101 through 18-105

Date: June 25, 2018

Order 18-101 Order, approving the Five-Year Capital Investment Forecast 2019-2023 for the Town and Water Pollution Control Facility.

Moved by Tom Perry and seconded by Sam Kunz. All voted in favor, 6-0.

Order 18-102 Order, approving the 2018-2019 Fee Schedule, to be effective July 1, 2018.

Moved by Sam Kunz and seconded by Cheryl Robertson. All voted in favor, 6-0.

Order 18-103 Order, authorizing the Town Manager to expend up to \$5,000 from the Downtown Transit-Oriented Tax Increment Financing District to construct a Downtown Parklette.

Moved by Laurie Osher and seconded by Sam Kunz. All voted in favor, 6-0.

Order 18-104 Order, authorizing the Town Manager to execute the Mutual Aid Agreement of Organized Fire Departments for Penobscot County which provides the legal framework through which the Town of Orono Fire Department can give and receive mutual aid.

Moved by Laurie Osher and seconded by Tom Perry. All voted in favor, 6-0.

Order 18-105 Order, authorizing the Town Manager to increase the FY19 Economic Department expense budget and use of restricted funds to reflect the changes in Credit Enhancement Agreement payments from Restricted Tax Increment Financing District Funds which were previously approved by Council as estimates, but will be determined by the commitment of FY19 property taxes.

Moved by Tom Perry and seconded by Sam Kunz to approve the consent agenda. All voted in favor, 6-0.

CLERK



CHAIRMAN

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
Revenue Utilization								
		General Taxes	\$ 825,829	\$ 861,500	\$ 1,226,000	\$ 1,212,000	\$ 1,165,270	\$ 1,144,500
		Downtown TIF Revenue	\$ 240,000	\$ 180,000		\$ 200,000	\$ 75,000	
		EnvisioNet TIF Revenue			\$ 95,000			
		Other - State of Maine Grants		\$ 140,000	\$ 170,000			
		Impact Fees	\$ 115,000					
		Reserve - Public Works Garage	\$ 10,000					
		Reserve - Major Maintenance	\$ 20,000	\$ -	\$ -	\$ -	\$ -	
		Grant Funds/Donations (Required for Project)		\$ 225,000				
		Reserve - Downtown TIF		\$ 10,000				
		Bond Proceeds			\$ 250,000			
		Reserve - Capital Equipment	\$ 205,000	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
		Reserve - HazMat	\$ 7,000					
		Reserve - EMS	\$ 7,646					
		Reserve - Police Technology					\$ 12,000	
		Reserve - Ambulance Reserve			\$ 120,000			
		Non-Tax Capital Revenues	\$ 604,646	\$ 655,000	\$ 710,000	\$ 275,000	\$ 162,000	\$ 75,000
		Total Revenue Utilization	\$ 1,430,475	\$ 1,516,500	\$ 1,936,000	\$ 1,487,000	\$ 1,327,270	\$ 1,219,500
Capital Equipment								
	Fire Department							
		Ambulance			\$ 180,000			
		Replacement Fire Engine for the 1992	\$ 88,179					
		Air Bottle Replacement	\$ 17,000					
		EMS Monitors	\$ 19,500					
		Total Fire Department	\$ 124,679		\$ 180,000			
	Police Department							
		Police Cruiser	\$ 86,000	\$ 42,000	\$ 86,000	\$ 45,000	\$ 94,500	\$ 46,500

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
		Technology Overhaul - Computers & Server				\$ 10,000		
		Firearm Replacement					\$ 13,200	
		Taser Replacement				\$ 8,000		
		Watch Guard Video Recording Equipment					\$ 30,000	
		Total Police Department	\$ 86,000	\$ 42,000	\$ 86,000	\$ 63,000	\$ 137,700	\$ 46,500
	Public Works							
		Municipal Sidewalk Tractor (Holder)						\$ 175,000
		Zero Turn Radius Mowing Tractor	\$ 10,000					
		Pick-Up Truck	\$ 45,000	\$ 45,000				\$ 45,000
		WL-32 Mini Loader	\$ 80,000					
		10 Wheeler Truck Chassis, Dump Body, & Plow			\$ 185,000	\$ 185,000		
		Medium Duty Truck Chassis, Dump Body & Plow		\$ 125,000				
		Front End Loader					\$ 175,000	
		Total Public Works	\$ 135,000	\$ 170,000	\$ 185,000	\$ 185,000	\$ 175,000	\$ 220,000
	Parks and Recreation							
		4x4 Pickup Truck to Replace 1996 GMC						
		Total Parks and Recreation						
	Facilities							
		4 x 4 Pick Up Truck to Replace 1997 Truck				\$ 32,500		
		Total Facilities				\$ 32,500		
		Total Capital Equipment	\$ 345,679	\$ 212,000	\$ 451,000	\$ 280,500	\$ 312,700	\$ 266,500
Capital Infrastructure	Public Works							
		Route 2/Rangeley Road Roundabout	\$ 165,000					

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
		Mill Street, Sidewalk & Drainage	\$ 110,000	\$ 105,000				
		Washburn Place	\$ 40,000					
		Town Office Pedestrian Safety Project	\$ 130,000					
		North Main Avenue	\$ 262,296	\$ 50,000				
		Gardner Road Overlay & Drainage Improvements		\$ 110,000				
		Juniper and Myrtle Streets		\$ 60,000				
		Harrison Avenue		\$ 40,000				
		MDOT Route 2 Culvert Replacement Matching Funds		\$ 250,000				
		Park St Mill & Fill - Rangeley to Colburn (Proposed MPI) *		\$ 90,000				
		Winterhaven Drive Drainage		\$ 50,000				
		Forest Avenue Paving (Proposed MPI) *50% MDOT Matc			\$ 190,000			
		Forest Avenue Sidewalk Reconstruction (Proposed MPI) †			\$ 150,000			
		Main Street Sidewalks			\$ 200,000	\$ 200,000		
		Old Kelley Road			\$ 65,000			
		Godfrey Drive			\$ 95,000			
		Riverdale Drive Overlay			\$ 15,000			
		Chapel Road & College Heights Drainage			\$ 25,000	\$ 175,000		
		College Heights Overlay				\$ 50,000		
		Chapel Rd Overlay				\$ 55,000		
		Westwood Drive Overlay & Drainage				\$ 100,000		
		Orono Landing Road Overlay & Ditching			\$ 85,000			
		Lower Middle St, James St, School St, Plummer St					\$ 130,000	
		Broadway Street					\$ 65,000	
		Beech St Reconstruction					\$ 135,000	
		Elm & Cedar Street Paving					\$ 45,000	
		Water Street					\$ 75,000	
		Dead End Street Turn-Arounds				\$ 100,000		\$ 100,000
		Mount View, Frost, Edgewood, & Erin Drainage				\$ 75,000		
		Mount View, Frost, Edgewood, & Erin Paving					\$ 125,000	

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
		Essex St Overlay						\$ 150,000
		Charles St Paving						\$ 140,000
		Grove St Overlay						\$ 50,000
		Spencer St Overlay						\$ 55,000
		Sunset Drive Overlay						\$ 90,000
		College Avenue Sidewalk Paving	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
		Misc. Road Improvements	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
		Stormwater System Improvements	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
		Electrical & Lighting Improvements	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
		Curb Improvements	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Sidewalk Improvements	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
		Total Public Works	\$ 827,296	\$ 875,000	\$ 945,000	\$ 875,000	\$ 695,000	\$ 680,000
		Total Capital Infrastructure	\$ 827,296	\$ 875,000	\$ 945,000	\$ 875,000	\$ 695,000	\$ 680,000
Capital Facilities	Facilities	Library Landscaping Project						
		Town Office Boiler and Control Update						
		98 Penobscot St PW Building Closure	\$ 10,000					
		Town Office Foundation Drainage *	\$ 60,000					
		KACH Renovation	\$ 5,000	\$ 10,000	\$ 250,000			
		Fire Department Kitchen	\$ 10,000					
		Skating Rink Lighting/Siding	\$ 6,000					
		Pool Building Roof Replacement			\$ 15,000			
		Town Facilities Video Surveillance System				\$ 28,000		
		Town Office Painting Project		\$ 15,000				
		Town Office Flooring, Phase I & II			\$ 14,000	\$ 13,000		
		KACH Heat Pumps			\$ 16,000			
		Pool Roof						
		Senior Center Deck/Ramp				\$ 8,500		

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
		Town Office Elevator Pump/Elev.				\$ 15,000		
		Utility Building for Police Firearms Range		\$ 8,000				
		Community Playground (Existing by School)						\$ 10,000
		Municipal Pool Splash Pad						\$ 6,000
		New Playground						\$ 50,000
		Public Safety Administrative Office Renovation			\$ 18,000			
		Public Safety Air Handling System Upgrade					\$ 47,570	
		Marden Park Recreational Complex		\$ 225,000				
		Total Municipal & Public Safety Buildings	\$ 91,000	\$ 258,000	\$ 313,000	\$ 64,500	\$ 47,570	\$ 66,000
		Total Capital Facilities	\$ 91,000	\$ 258,000	\$ 313,000	\$ 64,500	\$ 47,570	\$ 66,000
Capital Equipment Reserve	Fire Department	Fire Truck Repacement				\$ 25,000	\$ 35,000	\$ 35,000
		Ambulance Replacement	\$ 60,000	\$ 60,000	\$ -	\$ 75,000	\$ 75,000	\$ -
		Public Safety Radio Upgrade Reserve	\$ -	\$ -	\$ 15,000	\$ 10,000	\$ 5,000	\$ 15,000
		Total Fire Department	\$ 60,000	\$ 60,000	\$ 15,000	\$ 110,000	\$ 115,000	\$ 50,000
	Police Department	Police Technology Reserve	\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
		Total Police Department	\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	General Equipment	Information Technology / Audiovisual	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Capital Equipment Reserve Appropriation	\$ 70,000	\$ 70,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000
		Total Capital Equipment Reserve	\$ 75,000	\$ 75,000	\$ 155,000	\$ 105,000	\$ 105,000	\$ 105,000

Town of Orono

FY 2019 - 2023 Capital Improvement Plan

Summary of Capital Investments

July 1, 2018 - June 30, 2019

Type of Capital	Department	Capital Description	FY 2017-2018 Approved	FY 2018-2019 Projected	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2021-2022 Projected
	Building Maintenance Reserves							
		Library Maintenance Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Public Works Facility	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
		Total Building Maintenance	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	Major Maintenance Reserve Fund							
		Major Maintenance Reserve Fund	\$ 10,000	\$ 10,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 25,000
		Total Facilities Department	\$ 10,000	\$ 10,000	\$ 30,000	\$ 25,000	\$ 25,000	\$ 25,000
	Landfill Reserve							
		Landfill Reserve	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
		Total Landfill	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
		Total Capital Reserve Funding	\$ 166,500	\$ 171,500	\$ 227,000	\$ 267,000	\$ 272,000	\$ 207,000
		Total Capital Expenses	\$ 1,430,475	\$ 1,516,500	\$ 1,936,000	\$ 1,487,000	\$ 1,327,270	\$ 1,219,500

Town of Orono
 FY 2019 - 2023 Capital Improvement Plan
 WPCF Capital Revenue & Expenses
 July 1, 2018 - June 30, 2019

Department	Type of Capital	Description	FY 2017-2018 Approved	FY 2018-2019 Requested	FY 2019-2020 Projected	FY 2020-2021 Projected	FY 2021-2022 Projected	FY 2022-2023 Projected
Revenue Utilization Revenue								
		WPCF Sewer Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Reserve - WPCF Capital Equipment	\$ 60,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 45,000
		Reserve - WPCF Capital Reserve	\$ 70,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
		Reserve - WPCF Sewer Replacement	\$ 230,000	\$ 120,000	\$ 155,000	\$ 492,000	\$ 245,000	\$ 316,000
		MDEP Planning Grant						
		Impact Fees						
		Total Revenue Utilization	\$ 360,000	\$ 160,000	\$ 195,000	\$ 492,000	\$ 245,000	\$ 361,000
Capital Projects								
		4x4 GMC 3500 Series Pickup Truck w/ Plow & Dump Body	\$ 60,000					
		Sludge Truck						
		Belt Press						
		4x4 Pick Up (Replacing 2008 2WD)			\$ 40,000			
		4X4 Pick Up (Replacing 2013)						\$ 45,000
		Total Capital Equipment	\$ 60,000		\$ 40,000			\$ 45,000
Capital Facilities								
		Grout Selector Basin Floor Drains						
		Sandblast and paint submerged steel #1 clarifier	\$ 70,000					
		Sandblast and paint submerged steel #2 clarifier						
		Replace the shingled roof on the headworks building			\$ 40,000			
		Total Capital Facilities	\$ 70,000		\$ 40,000			
Capital Infrastructure								
		Replace Mill St. sewer from Pleasant St. to the Stillwater Interceptor	\$ 185,000					
		Kell Street Interceptor Design & Repair	\$ 25,000	\$ 30,000				
		Engineering for Bennoch Road upsie						\$ 36,000
		Line Margin St. Sewer		\$ 55,000				
		Engineering for Chapel Road Project		\$ 15,000				
		Increase pipe size in Bennoch Road Area \$360000 FY23-24						
		Engineering for sewer replacement on Westwood Drive			\$ 38,000			
		Design Spencer Lane repairs			\$ 5,000			
		Replace 2 manholes and 320 ft. of 6" sewer on Chapel Rd.			\$ 92,000			
		Increase pipe size on Hillside Street						\$ 260,000
		Sanitary sewer replacement on Westwood Dr.				\$ 375,000		
		Spencer Lane Improvements				\$ 75,000		
		Design Mahaney Subdivision Improvements				\$ 22,000		
		Mahaney Subdivision Improvements					\$ 225,000	
		Miscellaneous Sewer Repair	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
		Total Capital Infrastructure	\$ 230,000	\$ 120,000	\$ 155,000	\$ 492,000	\$ 245,000	\$ 316,000
		Total Capital Expenses	\$ 360,000	\$ 160,000	\$ 195,000	\$ 492,000	\$ 245,000	\$ 361,000

* NOTE: Appropriations to reserves for the WPCF facility are calculated yearly during the development of the operating budget and will be added each year during that process.