

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-20 Public Safety / Public Safety Administrat								
Wages								
510-110 Full-Time Salary	37,208.00	37,854.13	58,680.00	39,903.62	76,690.00	59,429.39	84,805.00	8,115.00
Wages	37,208.00	37,854.13	58,680.00	39,903.62	76,690.00	59,429.39	84,805.00	8,115.00
Benefits								
520-210 Health Insurance	10,560.00	9,436.78	11,759.00	9,899.35	13,670.00	10,420.53	13,570.00	-100.00
520-220 MPERS Retirement	3,721.00	3,808.96	6,220.00	4,230.63	8,285.00	6,007.50	9,585.00	1,300.00
520-230 FICA/Medicare	2,847.00	2,746.06	4,489.00	3,080.00	5,870.00	4,794.79	6,490.00	620.00
Benefits	17,128.00	15,991.80	22,468.00	17,209.98	27,825.00	21,222.82	29,645.00	1,820.00
Computers & Devices								
640-414 Telephone/Internet	11,000.00	11,646.26	12,000.00	11,695.85	12,000.00	9,457.58	12,000.00	0.00
Computers & Devices	11,000.00	11,646.26	12,000.00	11,695.85	12,000.00	9,457.58	12,000.00	0.00
Materials & Supplies								
650-431 Office Supplies	6,000.00	5,930.10	6,000.00	4,618.48	6,000.00	5,270.00	6,000.00	0.00
Materials & Supplies	6,000.00	5,930.10	6,000.00	4,618.48	6,000.00	5,270.00	6,000.00	0.00
Equipment & Maintenance								
660-519 Emergency Management Equi	3,500.00	0.00	3,500.00	299.40	0.00	0.00	0.00	0.00
Equipment & Maintenance	3,500.00	0.00	3,500.00	299.40	0.00	0.00	0.00	0.00
Professional Services								
690-629 Copier Maintenance	1,125.00	1,100.00	1,125.00	1,100.00	1,125.00	1,100.00	1,500.00	375.00
Professional Services	1,125.00	1,100.00	1,125.00	1,100.00	1,125.00	1,100.00	1,500.00	375.00
Public Safety Administrat	75,961.00	72,522.29	103,773.00	74,827.33	123,640.00	96,479.79	133,950.00	10,310.00

Police Department - FY 22

Assumed Outcomes:

- To provide high quality police service to the Town of Orono, in order to protect the lives, property, rights, and peace of all individuals;
- To protect the citizens and public from crime and the fear of crime;
- To be highly responsive to community needs and safety;
- To provide effective emergency response, aid and support, and help those in need whenever possible; and
- To decrease Town liability.

Mandates:

- Provision of municipal law enforcement is not mandated; however, several of the functions under the direction of the Police Department are mandated municipal functions (Concealed Weapons License Processing, Animal Control, management of the emergency response plan, and administrative support). All activities undertaken by this department must comply with federal, state, and local regulations regarding employment, safety, and law enforcement.

Current Methods:

- 24 hr/day patrol coverage, emergency response, and law enforcement
- Full time presence in Elementary, Middle, & High Schools
- Case Investigation & Court Preparation
- Community Presentations, Programs, & Involvement
- Liquor Law Enforcement and Training
- Maine Law Enforcement Accreditation Program
- Animal Control Initial Response with Support from Regional ACO
- Strong Mutual Aid Relationships
- School Crossing Guards
- Assistance to Fire Department Calls and Other Public Safety Matters
- Concealed Weapons License Processing
- Administrative Support (Postings, Delivering Municipal Documents, etc)
- Active Professional Development & Sponsorship of Regional Training Opportunities
- Participation on Local, Regional, & Statewide Boards and Committees
- Co-ordination of Town's Emergency Response Plan

Current Resources:

Personnel: 15 FTE

- Police Chief
- Captain
- Director of Community Policing
- Sergeants (3)
- Patrol Officers (7)
- Detective
- Community Services Officer

Capital Equipment:

- 2 - Administrative Vehicles (Chief/Captain)
- 1 - Investigations/Patrol spare
- 4 - Frontline “marked” Patrol
- 1 - Spare/Training/Travel

Areas of Discussion:

- Effects of pandemic on patrol efforts, community involvement, and incident response
- Implementation of new Community Policing Division, with a Director of Community Policing and a Community Services Officer (formerly SRO).

Areas of Concern:

- Recruitment and retention
- High mileage cruisers still in regular use
- Future staffing needs
- Facility age, capacity, and utility
- Increase in drug activity/seizures

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
22 - Police Department						
Full-Time Salary	20-22-510-110	\$817,400	\$744,700	-\$72,700	-9%	Reflects increase agreed upon in collective bargaining agreement, and overall decrease related to creation of Community Policing Division and removal of salary costs related to Director of Community Policing and Community Services Officer.
Intern Wages	20-22-510-115	\$0	\$0	\$0	N/A	To assist the Police Chief and Administrative Assistant with accreditation research, data collection, records management, to assist the detective's office court paperwork/discovery requests, and to assist with general data entry (warnings, summonses, parking tickets).
Unscheduled Overtime	20-22-510-130	\$15,000	\$15,000	\$0	0%	Used to meet acceptable staffing standards (or for extended personnel needs) for investigations, follow up, additional staffing for events/high call volume time periods. Additionally, when turnover occurs there is typically a gap of time that a position remains open, requiring overtime to fill empty shifts.
Court Time	20-22-510-133	\$8,000	\$6,000	-\$2,000	-25%	Covers the cost of officers attending court when off duty. The decrease reflects more case dispositions being handled prior to court hearings, and a national trend to reduce/dismiss charges and gain plea deals for lesser crimes.
Holiday Pay	20-22-510-134	\$72,195	\$67,375	-\$4,820	-7%	Reflects rates dependent on holidays worked/paid as agreed upon in collective bargaining agreement. Decrease related to creation of Community Policing Division
Sick Coverage	20-22-510-135	\$7,200	\$7,200	\$0	0%	Covers the cost of filling vacant shifts due to absences related to sickness or injury.
Vacation Coverage	20-22-510-136	\$12,000	\$12,000	\$0	0%	Covers the cost of filling vacant shifts due to vacation leave.
Training Wages	20-22-510-137	\$25,000	\$25,000	\$0	0%	Covers overtime wages associated with department-wide needs related to annual mandatory training (Academy basic training, firearms, defensive tactics, Taser, policy update/review, workplace safety), as well as scheduling needs when officers are attending training for additional skills/professional development.
Police Special Detail	20-22-510-140	\$9,000	\$5,000	-\$4,000	-44%	Anticipated reimbursement for special details paid by outside entities (UMaine and School District events). Offsetting revenue has been projected to reflect that this is a net. Decrease related to anticipated impact of continued pandemic restrictions.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
COVID-19 Overtime	20-22-510-144					
Health Insurance	20-22-520-210	\$209,625	\$188,710	-\$20,915	-10%	Town's contribution for health insurance, decrease related to creation of Community Policing Division
MPERS Retirement	20-22-520-220	\$104,955	\$99,700	-\$5,255	-5%	Represents the contribution required from the Town into the Maine Public Employees Retirement System. Decrease related to creation of Community Policing Division
FICA/Medicare	20-22-520-230	\$74,345	\$67,495	-\$6,850	-9%	Equals 7.65% of all projected wages for the department. Decrease related to creation of Community Policing Division
Workers' Compensation	20-22-520-250	\$15,000	\$21,645	\$6,645	44%	Increase is related to the Police Department's share of the Town premium increase.
Cell Phone Stipend	20-22-520-260	\$1,200	\$600	-\$600	-50%	Covers 1 member's cell phone use stipend. Decreased from 2
Tuition	20-22-520-262	\$0	\$0	\$0	N/A	In accordance with the Collective Bargaining Agreement (CBA), the Town is required to fund a tuition reimbursement account up to \$15,000. Currently, the reserve account stands at \$15,000 with no anticipated payments in the current fiscal year. Staff recommends retaining this line in the budget to allow for future year appropriations to replenish the reserve as needed.
Cleaning Allowance	20-22-520-271	\$2,500	\$2,300	-\$200	-8%	Per the CBA, officers receive an annual stipend for uniform cleaning costs, plus a stipend for the Detective to purchase clothing for non-uniform wear. Decrease related to creation of Community Policing Division
Travel	20-22-610-310	\$8,000	\$6,800	-\$1,200	-15%	Covers the costs of transportation, meals, and lodging associated with attendance at meetings, conferences, and training. Specialized training (leadership, instructor/certification level) typically incurs higher lodging and travel expenses. Decrease related to creation of Community Policing Division. See Training for further justification.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Training	20-22-610-311	\$13,000	\$11,400	-\$1,600	-12%	Covers the cost of all tuition for academy training, specialized certification, professional development, and online training portal subscription. Continuing education for police officers ensures staying up to date with current trends and lends credibility to our commitment to excellence and professionalism. Orono officers are held to a higher standards of professional conduct as well as needing a heightened capacity to manage the myriad of social issues that confront law enforcement. This translates into increased educational and travel costs because high quality training opportunities are typically found outside the local area. For cost saving measures, the agency certifies as many officers in several specialties in order to conduct in-house training (firearms, Taser, defensive tactics, intoxilyzer, emergency vehicle operation). Additionally, we utilize an online training subscription for many of the mandatory annual updates to minimize registration and travel costs. Decrease related to creation of Community Policing Division.
Membership Dues	20-22-620-320	\$1,200	\$1,200	\$0	0%	Costs of memberships to various professional organizations.
Professional Accreditation	20-22-620-323	\$3,350	\$3,350	\$0	0%	Costs associated with accreditation contract fees and records management system annual licensing fees. The Maine Law Enforcement Accreditation Program (MLEAP) utilizes carefully developed standards to assist agencies in meeting professional obligations and expectations. These standards cover all aspects of law enforcement operations including use of force, protection of citizen rights, pursuits, property and evidence management, personnel management and patrol/investigative operations.
Cell Phone Expense	20-22-640-413	\$5,520	\$4,425	-\$1,095	-20%	Covers cost of department-issued cell phones, in-car phones, and data plans for in-car mobile data terminals. Decrease related to creation of Community Policing Division
Minor Equipment	20-22-660-510	\$3,500	\$3,500	\$0	0%	Covers costs of miscellaneous equipment (flashlights, batteries, evidence collection supplies, etc.)
Equipment Repair	20-22-660-513	\$5,000	\$5,000	\$0	0%	Covers costs of repairs to equipment (car radios, radar units, portables, etc.).
Uniforms & Protective Gear	20-22-660-515	\$13,000	\$11,500	-\$1,500	-12%	Covers costs of uniforms and all related gear, including gun belts, boots, rain and cold weather gear, protective vests, badges, etc.). Decrease related to Community Policing Division

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Bldg & Grounds Cleaning Supplies	20-22-660-528	\$2,000	\$2,000	\$0	0%	Building maintenance and cleaning supplies. Increase reflects current costs.
Firearms/TASER Equipment	20-22-660-529	\$4,000	\$4,000	\$0	0%	Covers the cost of firearms/Taser ammunition/cartridges, targets, and maintenance supplies.
Repairs/Maintenance	20-22-680-560	\$25,000	\$25,000	\$0	0%	Covers costs of repairs related to wear and tear associated with heavy use of front line cruisers and regular use of secondary vehicles. Increase reflects keeping older cruisers with mileage over 100K and the anticipated more frequent and higher repair costs.
Gasoline	20-22-680-561	\$26,000	\$26,000	\$0	0%	Anticipated use and associated fuel costs.
Tires	20-22-680-563	\$3,000	\$3,000	\$0	0%	Costs associated with wear and tear, replacements designed to maintain safety standards.
Routine Maintenance	20-22-680-564	\$2,000	\$2,000	\$0	0%	Covers costs associated with routine cruiser maintenance (oil changes, inspections, minor parts replacement).
Medical Testing	20-22-690-611	\$2,500	\$2,500	\$0	0%	Medical exams for officers as needed (new hires, fitness for duty).
Legal	20-22-690-612	\$6,500	\$6,500	\$0	0%	Covers the cost of any necessary legal fees incurred by the department (typically personnel related, occasional operational legal advice sought).
Printing	20-22-690-613	\$2,000	\$2,000	\$0	0%	Costs for forms such as parking tickets, warnings, business cards, etc.). Increase reflects more accurate reflection of annual costs.
Billing & Collections	20-22-690-622	\$1,000	\$1,000	\$0	0%	Fees associated with parking ticket collections agency.
Case Preparation Services	20-22-690-628	\$1,000	\$2,000	\$1,000	100%	Covers costs of consultants and specialized testing related to case preparation (lab testing of seized drugs, video enhancement, audio transcription). Increase related to higher numbers of drug cases needing lab tests
Contracted Animal Control Officer	20-22-690-679	\$2,200	\$2,200	\$0	0%	Represents current contract with Penobscot County, associated costs related to on-call ACO.
Animal Orphanage	20-22-910-945	\$7,500	\$7,500	\$0	0%	Current contract amount with Old Town Animal Orphanage. No increase expected.
22 - Police Department Subtotals:		\$1,510,690	\$1,395,600	-\$115,090	-8%	
23 - Community Policing						
Full-Time Salary	20-23-510-110		\$113,230	\$113,230	N/A	Reflects salary for Director of Community Policing, plus base hourly wage for Community Services Officer (formerly SRO).
Overtime	20-23-510-130		\$900	\$900	N/A	Reflects potential for community policing programs/efforts outside of regular working hours for CSO.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Holiday Pay	20-23-510-134		\$5,625	\$5,625	N/A	Reflects rates dependent on holidays worked/paid as agreed upon in collective bargaining agreement.
Community Policing	20-23-510-139	\$5,000	\$5,000	\$0	0%	Covers overtime wages associated with assigned/approved community services programs or special enforcement efforts that require officers to work outside their regular shifts. Examples include Maine Day, bike patrol, Gould's Landing details).
Health Insurance	20-23-520-210		\$30,320	\$30,320	N/A	Reflects Town contribution
MPERS Retirement	20-23-520-220		\$14,100	\$14,100	N/A	Represents the contribution required from the Town into the Maine Public Employees Retirement System.
FICA/Medicare	20-23-520-230		\$9,545	\$9,545	N/A	Equals 7.65% of all projected wages for the Community Policing Division
Workers' Compensation	20-23-520-250		\$3,140	\$3,140	N/A	
Cleaning Allowance	20-23-520-271		\$1,500	\$1,500	N/A	Allotment to officers for yearly uniform cleaning costs, plus stipend for Director of Community Policing to purchase clothing for non-uniform wear.
Travel	20-23-610-310		\$1,200	\$1,200	N/A	Covers transportation, meals, and lodging costs associated with training for DCP and CSO.
Training	20-23-610-311		\$1,600	\$1,600	N/A	Covers the cost of tuition for position-specific initial and ongoing training (Leadership/supervision and SRO, plus online training portal subscription.
Cell Phone Expense	20-23-640-413		\$1,095	\$1,095	N/A	Covers cost for department issued cell phones, plus initial cost for additional phone for DCP.
Community Policing Program Supplies	20-23-650-464	\$1,500	\$1,500	\$0	0%	Covers costs of materials related to community involvement programs. Line item reflects expected recurring costs (coin program, items with department name/symbol).
Uniforms & Protective Gear	20-23-660-515		\$1,500	\$1,500	N/A	
Contracted Crossing Guard	20-23-690-627	\$24,000	\$24,000	\$0	0%	Cost is shared by the school for 2 crossing guards on Main St. during the school year
23 - Community Policing Subtotals:		\$30,500	\$214,255	\$183,755	N/A	

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-22 Public Safety / Police Department								
Wages								
510-110 Full-Time Salary	794,995.00	755,243.52	798,916.00	759,742.39	817,400.00	633,054.64	744,700.00	-72,700.00
510-115 Intern wages	5,600.00	2,854.50	5,600.00	2,377.25	0.00	588.75	0.00	0.00
510-130 Unscheduled Overtime	15,000.00	16,948.24	15,000.00	19,307.93	15,000.00	11,350.70	15,000.00	0.00
510-133 Court Time	10,000.00	11,153.26	10,000.00	4,430.99	8,000.00	1,919.98	6,000.00	-2,000.00
510-134 Holiday Pay	41,000.00	40,997.40	71,168.00	69,096.20	72,195.00	59,357.74	67,375.00	-4,820.00
510-135 Sick Coverage	7,200.00	3,640.70	7,200.00	1,462.76	7,200.00	8,993.29	7,200.00	0.00
510-136 Vacation Coverage	13,000.00	9,283.00	13,000.00	8,118.75	12,000.00	6,412.98	12,000.00	0.00
510-137 Training Wages	25,000.00	25,728.66	25,000.00	28,610.47	25,000.00	11,191.90	25,000.00	0.00
510-139 Community Policing	2,000.00	2,531.18	7,000.00	3,308.68	5,000.00	231.00	0.00	-5,000.00
510-140 Police Special Detail	10,000.00	13,226.43	10,000.00	14,731.50	9,000.00	0.00	5,000.00	-4,000.00
Wages	923,795.00	881,606.89	962,884.00	911,186.92	970,795.00	733,100.98	882,275.00	-88,520.00
Benefits								
520-210 Health Insurance	175,674.00	168,680.47	201,802.00	166,603.90	209,625.00	144,746.14	188,710.00	-20,915.00
520-220 MPERS Retirement	96,410.00	90,962.50	102,066.00	95,786.65	104,955.00	79,394.47	99,700.00	-5,255.00
520-230 FICA/Medicare	70,242.00	66,440.07	73,661.00	68,729.21	74,345.00	55,470.76	67,495.00	-6,850.00
520-250 Workers' Compensation	20,750.00	10,643.44	17,000.00	12,524.84	15,000.00	16,501.95	21,645.00	6,645.00
520-260 Cell Phone Stipend	0.00	1,177.08	1,201.00	1,177.08	1,200.00	969.04	600.00	-600.00
520-271 Cleaning Allowance	2,500.00	2,025.00	2,500.00	1,925.00	2,500.00	2,050.00	2,300.00	-200.00
Benefits	365,576.00	339,928.56	398,230.00	346,746.68	407,625.00	299,132.36	380,450.00	-27,175.00
Travel & Training								
610-310 Travel	7,500.00	6,899.36	7,500.00	5,978.09	8,000.00	2,403.51	6,800.00	-1,200.00
610-311 Training	12,500.00	12,517.54	12,500.00	10,513.88	13,000.00	5,707.05	11,400.00	-1,600.00
Travel & Training	20,000.00	19,416.90	20,000.00	16,491.97	21,000.00	8,110.56	18,200.00	-2,800.00
Dues & Subscriptions								
620-320 Membership Dues	1,200.00	1,073.84	1,200.00	1,258.17	1,200.00	1,543.17	1,200.00	0.00
620-323 Accreditation & Records Mgmt	7,250.00	5,801.96	3,350.00	-806.62	3,350.00	1,229.91	3,350.00	0.00

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-22 Public Safety / Police Department CONT'D								
Dues & Subscriptions	8,450.00	6,875.80	4,550.00	451.55	4,550.00	2,773.08	4,550.00	0.00
Computers & Devices								
640-413 Cell Phone Expense	7,300.00	6,574.90	7,300.00	5,905.04	5,520.00	4,562.70	4,425.00	-1,095.00
Computers & Devices	7,300.00	6,574.90	7,300.00	5,905.04	5,520.00	4,562.70	4,425.00	-1,095.00
Materials & Supplies								
650-464 Community Policing Progra	1,000.00	185.00	1,000.00	1,390.00	1,500.00	1,199.30	0.00	-1,500.00
Materials & Supplies	1,000.00	185.00	1,000.00	1,390.00	1,500.00	1,199.30	0.00	-1,500.00
Equipment & Maintenance								
660-510 Minor Equipment	3,500.00	2,940.99	3,500.00	2,480.39	3,500.00	3,266.45	3,500.00	0.00
660-513 Equip Repair	5,000.00	5,917.40	5,000.00	8,166.20	5,000.00	3,549.45	5,000.00	0.00
660-515 Uniforms & Protective Gea	13,000.00	15,360.64	13,000.00	12,775.78	13,000.00	4,420.61	11,500.00	-1,500.00
660-528 Building & Grounds Clean Suppl	1,000.00	1,439.51	1,000.00	2,228.93	2,000.00	3,684.09	2,000.00	0.00
660-529 Firearm/TASER Equipment	4,000.00	3,408.46	4,000.00	4,000.95	4,000.00	5,601.12	4,000.00	0.00
Equipment & Maintenance	26,500.00	29,067.00	26,500.00	29,652.25	27,500.00	20,521.72	26,000.00	-1,500.00
Vehicles & Maintenance								
680-560 Repairs/Maint.	12,000.00	17,505.60	20,000.00	16,850.13	25,000.00	10,291.70	25,000.00	0.00
680-561 Gasoline	26,000.00	24,388.11	26,000.00	19,293.21	26,000.00	12,458.65	26,000.00	0.00
680-563 Tires	3,000.00	2,464.50	3,000.00	2,893.41	3,000.00	1,396.78	3,000.00	0.00
680-564 Routine Maintenance	2,000.00	1,693.99	2,000.00	1,618.60	2,000.00	2,352.38	2,000.00	0.00
Vehicles & Maintenance	43,000.00	46,052.20	51,000.00	40,655.35	56,000.00	26,499.51	56,000.00	0.00
Professional Services								
690-611 Medical Testing	1,500.00	3,336.00	2,500.00	2,860.00	2,500.00	2,399.07	2,500.00	0.00
690-612 Legal	12,500.00	24,930.42	6,500.00	8,661.30	6,500.00	6,334.90	6,500.00	0.00
690-613 Printing	1,500.00	1,785.35	1,500.00	1,281.78	2,000.00	28.05	2,000.00	0.00

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Dept/Div: 20-22 Public Safety / Police Department CONT'D								
690-622 Billing & Collection	0.00	0.00	0.00	857.50	1,000.00	247.50	1,000.00	0.00
690-627 Contracted Crossing Guard	18,000.00	21,439.71	24,000.00	14,792.40	24,000.00	17,442.40	0.00	-24,000.00
690-628 Case Preparation Services	1,000.00	924.95	1,000.00	776.10	1,000.00	2,648.25	2,000.00	1,000.00
690-679 Contracted Animal Ctrl Officer	2,200.00	1,840.09	2,200.00	2,202.00	2,200.00	2,223.68	2,200.00	0.00
Professional Services	36,700.00	54,256.52	37,700.00	31,431.08	39,200.00	31,323.85	16,200.00	-23,000.00
Other								
910-945 Animal Orphanage	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00
Other	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00
Police Department	1,432,321.00	1,383,963.77	1,509,164.00	1,383,910.84	1,541,190.00	1,127,224.06	1,395,600.00	-145,590.00

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	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-23 Public Safety / Community Policing								
Wages								
510-110 Full-Time Salary	0.00	0.00	0.00	0.00	0.00	0.00	113,230.00	113,230.00
510-130 Unscheduled Overtime	0.00	0.00	0.00	0.00	0.00	0.00	900.00	900.00
510-134 Holiday Pay	0.00	0.00	0.00	0.00	0.00	0.00	5,625.00	5,625.00
510-139 Community Policing	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Wages	0.00	0.00	0.00	0.00	0.00	0.00	124,755.00	124,755.00
Benefits								
520-210 Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	30,320.00	30,320.00
520-220 MPERS Retirement	0.00	0.00	0.00	0.00	0.00	0.00	14,100.00	14,100.00
520-230 FICA/Medicare	0.00	0.00	0.00	0.00	0.00	0.00	9,545.00	9,545.00
520-250 Workers' Compensation	0.00	0.00	0.00	0.00	0.00	0.00	3,140.00	3,140.00
520-271 Cleaning Allowance	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Benefits	0.00	0.00	0.00	0.00	0.00	0.00	58,605.00	58,605.00
Travel & Training								
610-310 Travel	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
610-311 Training	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	1,600.00
Travel & Training	0.00	0.00	0.00	0.00	0.00	0.00	2,800.00	2,800.00
Computers & Devices								
640-413 Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	1,095.00	1,095.00
Computers & Devices	0.00	0.00	0.00	0.00	0.00	0.00	1,095.00	1,095.00
Materials & Supplies								
650-464 Community Policing Progra	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Materials & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Equipment & Maintenance								
660-515 Uniforms & Protective Gea	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Equipment & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-23 Public Safety / Community Policing CONT'D								
Professional Services								
690-627 Contracted Crossing Guard	0.00	0.00	0.00	0.00	0.00	0.00	24,000.00	24,000.00
Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	24,000.00	24,000.00
Community Policing	0.00	0.00	0.00	0.00	0.00	0.00	214,255.00	214,255.00

Fire Department - FY 22

Assumed Outcomes:

- To provide effective emergency response to citizens;
- To be highly responsive to community needs and safety;
- To effectively prevent fire and EMS emergencies;
- To support Maine and Federal CDC initiatives in vaccinating residents; and,
- To decrease town liability.

Mandates:

- 24 hr/day emergency response with a minimum of 5-person staffing
- Support for UMaine with EMS, fire, code, planning, and other safety initiatives
- Health Insurance Portability and Accountability Act (HIPAA) Compliance
- Maine Emergency Medical Services licensing requirements
- 2 Paramedics per shift in accordance with CBA language
- One officer on Shift to maintain a minimal level of supervision
- Bureau of Labor Standards structural fire attack requirements (2 in/2 out)
- Special rescue training and recertification
- Serving as the regional Haz-Mat for Penobscot County
- Compliant with Maine Emergency Management regulations for maintaining the hazardous materials team
- Compliant with the Maine Bureau of Labor Standards Occupational Safety regulations
- Minimum staffing and apparatus levels per mutual aid agreements
- Active professional development & annual mandated training to maintain required certifications
- Determining the cause and origin of fires
- Being fiscally responsible for the financial resources allocated for fire department operations

Current Methods:

- 24 hr/day Emergency Response
- Full-time Fire Inspector
- Shift Officer serving as an investigator
- Health Clinics for Senior Residents - On hold due to COVID
- Fire Prevention Programs in Elementary, Middle, & High Schools - On hold due to COVID
- Chimney and Woodstove Inspections
- Local Burn Permit Processing/Authorization
- Strong Mutual Aid Relationships
- HIPAA Compliance
- Primary Response and Advanced Life Support to UMaine
- Contracted Full-Time EMS Service to Town of Veazie
- Regional Hazmat Team for Penobscot County

- Confined Space Rescue and Event Safety Pre Planning to UMaine
- Active Professional Development & Annual Mandated Training
- Participation in Local, Regional, & Statewide Boards and Committees
- Coordination of Town's Emergency Response Plan

Current Resources:*as of July 1, 2021

Personnel: 23 FTE

- | | |
|------------------------------|---|
| ● Fire Chief (1) | ● 4 Crews of 5 |
| ● Life Safety Inspector (1) | ● Scheduled to work 24 hrs on/72 hrs off |
| ● Fire and Life Safety Admin | ● Min Staffing = 4 by contract, must include an officer and 2 paramedics (in FY 22 staff increased by 3 positions as a result of the schedule change) |
| ● Captains (4) | |
| ● Lieutenants (4) | |
| ● Firefighters/EMS (12) | |

Areas of Discussion:

- Response to SARS CoV2 - CoronaVirus and impacts of that response
- Increase in staffing to reduce overtime costs, increased EMS call volume, and Haz-Mat obligations to Penobscot County.
- Adoption of amended fire code language
- Adoption of residential sprinkler system language
- Capital expenditures planning for apparatus replacement
- Needs assessment for the public safety building

Areas of Concern:

- Staffing
- Hazardous Material Response Team Operations
- Financial impacts related to COVID-19
- Capital planning
- Building capacity and functionality

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
24 - Fire Department						
Full-time Salary	20-24-510-110	\$1,021,625	\$1,183,895	\$162,270	16%	Reflects contractually negotiated wage increases and the addition of a 4th shift on July 1, 2021 in accordance with the Collective Bargaining Agreement terms (this requires four additional personnel who will be added effective May, 2021).
Unscheduled Overtime	20-24-510-130	\$13,000	\$18,000	\$5,000	38%	Reflects expenses associated with meetings, late calls, departmental committees and teams. Increases in this line reflect contractual salary increases.
Callbacks	20-24-510-132	\$18,000	\$16,000	-\$2,000	-11%	Expense associated with recalling off duty firefighters for fires and other emergencies that require more than normal staffing to mitigate.
Holiday Pay	20-24-510-134	\$45,775	\$60,641	\$14,866	32%	Reflects contractually negotiated holiday wages. This is based upon additional personnel and a new holiday wage calculation.
Sick Coverage	20-24-510-135	\$30,000	\$60,632	\$30,632	102%	Expenses associated with covering sick leave. Review of the last few years illustrates that the Town had not been adequately budgeting for this expense in past year.
Vacation Coverage	20-24-510-136	\$37,000	\$60,632	\$23,632	64%	Expenses associated with covering vacation leave. Increases in this line reflect contractual salary increases.
Training Wages	20-24-510-137	\$17,000	\$17,000	\$0	0%	Costs associated with this line include contractually agreed upon and legally required training that is provided by in-house instructors.
Health Insurance	20-24-520-210	\$298,450	\$356,200	\$57,750	19%	Increase reflects higher costs for Town's contribution.
MPERS Retirement	20-24-520-220	\$127,750	\$160,100	\$32,350	25%	Represents the contribution required from the Town into the Maine Public Employees Retirement System.
FICA/Medicare	20-24-520-230	\$90,455	\$108,390	\$17,935	20%	Equals 7.65% of all projected wages for the department.
Workers' Compensation	20-24-520-250	\$56,000	\$99,375	\$43,375	77%	The increase reflects the increases in both premium and wages
Cell Phone Stipend	20-24-520-260	\$650	\$800	\$150	23%	Increase in this line reflects the corrected expense associated with the fire chiefs cell phone stipend.
Travel	20-24-610-310	\$1,500	\$1,500	\$0	0%	Costs associated with travel expense including mileage, tolls, and lodging.
Fire Training	20-24-610-311	\$5,000	\$5,000	\$0	0%	Costs associated with program tuition, books, lab fees, test fees, and any other related expenses. This includes costs for outside instructors. This training is required to ensure that firefighters are trained commensurate to their duties in accordance with Maine State Statute.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Special Operations Training	20-24-610-314	\$3,000	\$3,000	\$0	0%	Expenses associated with Maine Bureau of Labor Standards (MBLS) required training for confined space, rope, water, and other special rescue operations.
Probationary Training	20-24-610-315	\$3,000	\$3,000	\$0	0%	Expenses related to the agency-specific training of newly hired employees. This includes MBLS and OSHA required training
Membership Dues	20-24-620-320	\$800	\$800	\$0	0%	Costs associated with membership in professional organizations and associations. Increases in this line reflect increased involvement in professional organizations by the fire chief and deputy fire chief.
Office Supplies	20-24-650-431	\$550	\$550	\$0	0%	This line covers the purchase of general office supplies, postage, shipping, and other items commonly found in an administrative office.
On Scene Supplies	20-24-650-442	\$500	\$500	\$0	0%	Anticipated costs associated with food, water, tarps, and other items used when fires or other emergencies are extended in duration.
Building Supplies	20-24-650-453	\$2,500	\$2,500	\$0	0%	This line is for the purchase of cleaning supplies, paper products, paint, and other items associated with the care and upkeep of the facility.
Fire Prevention Activities	20-24-650-465	\$2,000	\$2,000	\$0	0%	Covers the cost of fire prevention materials such as handouts, fire hats, and community outreach projects. These activities help reduce community risk and raise awareness of risk factors across several age groups.
Communication Equipment	20-24-660-511	\$12,000	\$12,000	\$0	0%	Covers the cost of maintenance and purchase of radio equipment. We are beginning a multiyear project to replace thirty portable radios which have reached the end of their service life and are no longer supported by the manufacturer. Adequate communications are required by MBLS guidelines for firefighting and other emergency operations.
Equipment Repair	20-24-660-513	\$6,500	\$6,500	\$0	0%	Covers the cost of maintenance and purchase of small equipment such as hand tools, axes, flashlights, and other items.
Uniforms	20-24-660-515	\$4,500	\$4,500	\$0	0%	Covers the cost of station uniforms, forestry garments, helmets, gloves, boots, and other items. Items in this line are required by collective bargaining (CBA) or Maine Bureau of Labor Standards (MBLS) requirements.
Structural Firefighting Clothing	20-24-660-537	\$16,000	\$16,000	\$0	0%	Costs specifically associated with protective outer garments, helmets, gloves, boots, and other items used for structural firefighting. These items are required by MBLS and other Maine Statutes

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
SCBA/Air/Fire Extinguisher	20-24-660-516	\$8,000	\$8,000	\$0	0%	This line covers expenses related to the repair of the air cascade system and self-contained breathing apparatus (SCBA) not considered part of the hazardous materials package. Additionally, new SCBA bottles and fire extinguishers are purchased from this line. Items covered by this line are required by MBLs or other regulatory agencies.
Living Quarters Repairs/Maintenance	20-24-670-553	\$1,500	\$1,500	\$0	0%	This line covers small repairs and upkeep of appliances and other items in the crew living quarters.
General Fleet Repair	20-24-680-560	\$32,000	\$32,000	\$0	0%	This line covers the cost associated with non-preventative maintenance for the entire fleet. Examples include repairs to the pumps, body damage, tires, ladder repairs, and others
Gasoline	20-24-680-561	\$9,500	\$9,500	\$0	0%	Anticipated use and associated fuel costs.
Diesel	20-24-680-562	\$7,000	\$7,000	\$0	0%	Anticipated use and associated fuel costs.
Pump Testing	20-24-680-569	\$600	\$1,400	\$800	133%	Covers expense of Maine Bureau of Labor required testing. In FY 21, the Pump Testing line was underfunded.
Ladder Testing	20-24-680-570	\$1,400	\$1,500	\$100	7%	Covers expense of this mandatory annual testing.
Fire Apparatus Maintenance	20-24-680-571	\$7,000	\$6,200	-\$800	-11%	Preventive maintenance for the larger fire trucks. Reduction in this line reflects a reallocation to the Pump Testing Line.
Small Vehicle Maintenance	20-24-680-572	\$5,000	\$5,000	\$0	0%	Preventive maintenance for ambulances and other small vehicles
Medical Testing	20-24-690-611	\$2,000	\$2,400	\$400	20%	This line covers expenses associated with legally required medical testing for new hires. This increase reflects an expected increase in cost for these services.
Legal	20-24-690-612	\$9,000	\$9,000	\$0	0%	Covers the cost of any necessary legal fees incurred by the department (typically personnel related, occasional operational legal advice sought), pre-employment testing, and promotional testing (as required by contract).
Fire Subtotals		\$1,896,555	\$2,283,015	\$386,460	20%	
EMS Medications	20-24-800-800	\$2,000	\$3,500	\$1,500	75%	Various patient medications that are required by Maine Emergency Medical Services (MEMS). Increases in this line reflect the rising cost of medications and their frequency of use. In order to meet the actual expenses for this cost center, \$1500 was reallocated from the EMS Disposable Goods line.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
EMS Disposable Goods	20-24-800-801	\$23,200	\$22,600	-\$600	-3%	Examples of expenses include bandaging supplies, intravenous fluids, needles, oxygen masks, and other disposable supplies. This line shows a decrease resulting from two actions. First, \$1500 was transferred out of this line and into the EMS Medications line.
EMS Noninvasive Test/Treatments	20-24-800-802	\$2,500	\$2,500	\$0	0%	Costs associated with heart monitor electrodes, pacemaker/defibrillation pads, glucose monitoring strips, and other items. These items are required to provide paramedic level service
EMS Equipment	20-24-800-803	\$3,000	\$3,000	\$0	0%	Equipment such as blood pressure cuffs, splints, stethoscopes, and other items necessary to run an ambulance service.
EMS PPE	20-24-800-804	\$1,800	\$1,800	\$0	0%	MEMS required equipment such as gloves, gowns, masks, and eye protection. These items help protect the firefighter from bloodborne pathogens, viruses, and other potential sources of illness or infection.
EMS Oxygen	20-24-800-805	\$800	\$800	\$0	0%	Patient care oxygen that is required for ambulances by Maine EMS (MEMS) rules
EMS Service Contracts	20-24-800-806	\$2,800	\$4,800	\$2,000	71%	Contracts to ensure regular servicing and on-call maintenance of critical medical equipment. Heart monitors and stretchers are included in this line.
EMS Training	20-24-800-807	\$6,000	\$6,000	\$0	0%	Initial and ongoing training required for firefighters to receive or maintain EMS licensure. In the case of a paramedic, Maine requires 24 hours of continuing education a year. Failure to meet that requirement results in the providers license being suspended until the hours are completed.
EMS Equipment Repair	20-24-800-808	\$2,000	\$2,000	\$0	0%	Covers the repair of equipment not covered by a service contract.
EMS Ambulance Maintenance	20-24-800-809	\$4,000	\$4,000	\$0	0%	Costs associated with ambulance preventative maintenance such as oil changes.
EMS Contracts/Licensing	20-24-800-810	\$1,900	\$1,000	-\$900	-47%	This line covers fees for the annual EMS service license and regional EMS dues.
EMS Billing	20-24-800-811	\$25,000	\$25,000	\$0	0%	Contractually agreed upon rates with a third-party billing agency who manages our ambulance billing. Expenditures in this line relate to a per-call billing system and not a fixed fee for services.
EMS Medical Director	20-24-800-812	\$1,200	\$1,200	\$0	0%	Position required by MEMS for agencies that provide paramedic level service
EMS Subtotals		\$76,200	\$78,200.00	\$2,000.00	3%	

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Emer Mgmt Equipment	20-24-805-801		\$5,000	\$5,000	N/A	Equipment such as video displays, communication equipment, easel charts, and other items required for Emergency Operations Center (EOC) functions. An EOC is a component of NIMS and is key to ensuring proper management and coordination during a crisis or emergency.
Emer Mgmt Supplies	20-24-805-802		\$1,000	\$1,000	N/A	Supplies required for EOC functions. This includes but is not limited to pens, pencils, paper, batteries, and other office type supplies.
Emer Mgmt Training	20-24-805-803		\$1,000	\$1,000	N/A	Covers expenses not covered by the Federal Government for NIMS and other related classes. These classes are not restricted to public safety and can be provided to all staff members.
Public Health Response	20-24-805-804		\$5,000	\$5,000	N/A	This line covers expenses associated with responses to public health concerns. Examples include posting of dangerous property, environmental testing, distribution of materials.
Emergency Management Subtotals			\$12,000	\$12,000	0%	
24 - Fire Department Subtotals:		\$1,972,755	\$2,373,215	\$388,460	20%	
28 - Fire Protection						
Fire Protection Fee	20-28-670-543	\$239,660	\$246,850	\$7,190	3%	In accordance with PUC regulations, the Town is assessed a portion of the OVWD and OTWD operating budgets as a Fire Protection Fee. This fee is mandatory and is based upon a calculation related to fact that water system was built to serve the hydrant flow for fire protection which adds capital and operating costs for the water systems. OVWD is currently discussing a potential rate increase, so staff has added 3% as a placeholder; however, the rates and timing of an increase is not yet known.
28 - Fire Protection Subtotals:		\$239,660	\$246,850	\$7,190	3%	
Public Safety Department Totals		\$3,877,245	\$4,363,870	\$486,625	13%	
GRANTS & SPECIAL PROJECTS, FUND 90						
85 - HazMat (NOT FUNDED THROUGH GENERAL FUND TAXES)						
Full-Time Salary	90-85-510-110	\$17,500	\$17,500	\$0	0%	The Fire Chief is responsible for ensuring that hazardous materials team members are properly trained, equipped, and the resources allocated to the team are operational and accounted for. Because our team is also a State asset there are additional reporting and procedural processes that are required for team management. This line covers compensation for those additional duties.

Account Description	Account Number	FY21 Approved	FY22 Proposed	Difference \$	Difference %	Comments
Unscheduled Overtime	90-85-510-130	\$4,000	\$4,000	\$0	0%	Covers meetings, training, and other situations where hazardous materials team members may be asked or required to put in extra time.
MPERS Retirement	90-85-520-220	\$1,890	\$1,890	\$0	0%	Represents the contribution required from the Town into the Maine Public Employees Retirement System. Includes rate increase from 10.6% to 10.8%
FICA/Medicare	90-85-520-230	\$1,340	\$1,340	\$0	0%	Equals 7.65% of gross wages paid.
Training	90-85-610-311	\$4,500	\$4,500	\$0	0%	Costs associated with program tuition, books, lab fees, test fees, and any other related expenses. This includes costs for outside instructors.
Medical Testing	90-85-690-611	\$3,500	\$3,500	\$0	0%	Covers costs associated with legally required annual physical assessments.
Prin: EMS Equip	90-85-810-819	\$7,500	\$0	-\$7,500	-100%	The SCBA debt was repaid in FY21.
HazMat Equip	90-85-850-880	\$6,000	\$6,000	\$0	0%	Covers costs associated with equipment specifically designed for hazardous materials response.
Fire Hose	90-85-850-883	\$9,000	\$0	-\$9,000	-100%	
Transfer to Reserve	90-85-910-991	\$320	\$770	\$450	141%	
85 - HazMat (NOT FUNDED THROUGH GENE		\$55,550	\$39,500	-\$16,050	-29%	

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-24 Public Safety / Fire Department								
Wages								
510-110 Full-Time Salary	870,125.00	826,936.33	936,111.00	896,350.45	1,021,625.00	753,069.00	1,183,895.00	162,270.00
510-130 Unscheduled Overtime	32,210.00	32,684.47	10,000.00	43,402.17	13,000.00	43,492.96	18,000.00	5,000.00
510-132 Callbacks	18,000.00	12,974.83	18,000.00	10,711.44	18,000.00	1,194.92	16,000.00	-2,000.00
510-134 Holiday Pay	45,772.00	50,248.07	45,772.00	53,262.42	45,775.00	46,372.19	60,641.00	14,866.00
510-135 Sick Coverage	45,014.00	45,014.63	30,000.00	35,832.98	30,000.00	50,737.73	60,632.00	30,632.00
510-136 Vacation Coverage	45,176.00	45,177.10	27,051.00	40,414.31	37,000.00	57,987.40	60,632.00	23,632.00
510-137 Training Wages	28,350.00	28,351.55	17,000.00	10,733.09	17,000.00	4,600.75	17,000.00	0.00
Wages	1,084,647.00	1,041,386.98	1,083,934.00	1,090,706.86	1,182,400.00	957,454.95	1,416,800.00	234,400.00
Benefits								
520-210 Health Insurance	261,746.00	231,504.36	257,339.00	271,448.57	298,450.00	232,706.83	356,200.00	57,750.00
520-220 MPERS Retirement	119,973.00	116,329.18	114,912.00	116,592.75	127,750.00	109,584.53	160,100.00	32,350.00
520-230 FICA/Medicare	81,877.00	80,536.66	82,920.00	80,168.35	90,455.00	73,315.95	108,390.00	17,935.00
520-250 Workers' Compensation	38,000.00	30,396.85	56,000.00	34,984.18	56,000.00	56,589.02	99,375.00	43,375.00
520-260 Cell Phone Stipend	600.00	1,226.04	600.00	1,226.04	650.00	936.36	800.00	150.00
Benefits	502,196.00	459,993.09	511,771.00	504,419.89	573,305.00	473,132.69	724,865.00	151,560.00
Travel & Training								
610-310 Travel	1,000.00	685.36	1,500.00	15.09	1,500.00	847.66	1,500.00	0.00
610-311 Training	11,000.00	8,271.93	17,000.00	11,747.10	5,000.00	3,860.81	5,000.00	0.00
610-314 Special Operations Training	0.00	0.00	0.00	0.00	3,000.00	1,974.68	3,000.00	0.00
610-315 Probationary Training	0.00	0.00	0.00	0.00	3,000.00	518.16	3,000.00	0.00
Travel & Training	12,000.00	8,957.29	18,500.00	11,762.19	12,500.00	7,201.31	12,500.00	0.00
Dues & Subscriptions								
620-320 Membership Dues	500.00	164.84	800.00	894.67	800.00	508.17	800.00	0.00
Dues & Subscriptions	500.00	164.84	800.00	894.67	800.00	508.17	800.00	0.00
Materials & Supplies								
650-431 Office Supplies	600.00	1,030.50	600.00	581.50	550.00	498.06	550.00	0.00

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-24 Public Safety / Fire Department CONT'D								
650-440 Medical Supplies	30,000.00	24,187.83	40,000.00	39,897.13	0.00	0.00	0.00	0.00
650-442 On Scene Supplies	500.00	316.65	500.00	849.99	500.00	559.20	500.00	0.00
650-453 Building Supplies	2,000.00	1,942.96	2,500.00	2,108.88	2,500.00	1,743.30	2,500.00	0.00
650-465 Fire Prevention Activitie	2,000.00	2,135.28	2,000.00	1,297.75	2,000.00	853.31	2,000.00	0.00
Materials & Supplies	35,100.00	29,613.22	45,600.00	44,735.25	5,550.00	3,653.87	5,550.00	0.00
Equipment & Maintenance								
660-511 Communication Equipment	6,000.00	9,747.64	12,000.00	11,322.48	12,000.00	10,864.26	12,000.00	0.00
660-513 Equip Repair	8,500.00	7,252.91	6,500.00	9,047.09	6,500.00	3,061.35	6,500.00	0.00
660-515 Uniforms & Protective Gea	16,500.00	15,935.73	20,500.00	9,102.39	4,500.00	1,564.28	4,500.00	0.00
660-516 SCBA/Air/Fire Extinguisher	2,000.00	3,597.54	8,000.00	2,947.70	8,000.00	2,477.67	8,000.00	0.00
660-537 Structural FFinng Clothing	0.00	0.00	0.00	0.00	16,000.00	7,845.16	16,000.00	0.00
Equipment & Maintenance	33,000.00	36,533.82	47,000.00	32,419.66	47,000.00	25,812.72	47,000.00	0.00
Buildings & Grounds Maint								
670-553 FD Living Quarters R & M	0.00	0.00	1,500.00	1,265.53	1,500.00	1,476.52	1,500.00	0.00
Buildings & Grounds Maint	0.00	0.00	1,500.00	1,265.53	1,500.00	1,476.52	1,500.00	0.00
Vehicles & Maintenance								
680-560 Repairs/Maint.	35,000.00	32,993.82	50,000.00	51,804.37	32,000.00	14,550.04	32,000.00	0.00
680-561 Gasoline	8,000.00	9,008.87	9,500.00	7,804.04	9,500.00	5,981.88	9,500.00	0.00
680-562 Diesel	7,000.00	5,192.15	7,000.00	4,750.95	7,000.00	2,445.70	7,000.00	0.00
680-569 Pump Testing	0.00	0.00	0.00	0.00	600.00	1,431.56	1,400.00	800.00
680-570 Ladder Testing	0.00	0.00	0.00	0.00	1,400.00	1,468.35	1,500.00	100.00
680-571 Fire Apparatus Maintenance	0.00	0.00	0.00	0.00	7,000.00	13,916.94	6,200.00	-800.00
680-572 Small Vehicle Maintenance	0.00	0.00	0.00	0.00	5,000.00	1,786.09	5,000.00	0.00
Vehicles & Maintenance	50,000.00	47,194.84	66,500.00	64,359.36	62,500.00	41,580.56	62,600.00	100.00
Professional Services								

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-24 Public Safety / Fire Department CONT'D								
690-611 Medical Testing	2,000.00	5,016.00	2,000.00	3,467.00	2,000.00	2,670.00	2,400.00	400.00
690-612 Legal	13,000.00	11,392.50	13,000.00	1,490.45	9,000.00	4,876.80	9,000.00	0.00
Professional Services	15,000.00	16,408.50	15,000.00	4,957.45	11,000.00	7,546.80	11,400.00	400.00
EMS								
800-800 Medications	0.00	0.00	0.00	0.00	2,000.00	3,572.13	3,500.00	1,500.00
800-801 Disposable Goods	0.00	0.00	0.00	0.00	23,200.00	14,564.82	22,600.00	-600.00
800-802 Non-invasive Tests/Treatments	0.00	0.00	0.00	0.00	2,500.00	1,779.05	2,500.00	0.00
800-803 Equipment	0.00	0.00	0.00	0.00	3,000.00	2,531.20	3,000.00	0.00
800-804 Personal Protective Equipment	0.00	0.00	0.00	0.00	1,800.00	1,493.11	1,800.00	0.00
800-805 Oxygen	0.00	0.00	0.00	0.00	800.00	250.81	800.00	0.00
800-806 Service Contracts	0.00	0.00	0.00	0.00	2,800.00	1,239.99	4,800.00	2,000.00
800-807 Training	0.00	0.00	0.00	0.00	6,000.00	3,082.69	6,000.00	0.00
800-808 Equipment Repair	0.00	0.00	0.00	0.00	2,000.00	545.56	2,000.00	0.00
800-809 Ambulance Maintenance	0.00	0.00	0.00	0.00	4,000.00	2,014.55	4,000.00	0.00
800-810 Contracts & Licensing	0.00	0.00	0.00	0.00	1,900.00	400.00	1,000.00	-900.00
800-811 Billing & Commission	0.00	0.00	0.00	0.00	25,000.00	14,554.41	25,000.00	0.00
800-812 Medical Director	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00	0.00
EMS	0.00	0.00	0.00	0.00	76,200.00	47,228.32	78,200.00	2,000.00
Emergency Management								
805-801 Equipment	0.00	0.00	0.00	0.00	750.00	0.00	5,000.00	4,250.00
805-802 Supplies	0.00	0.00	0.00	0.00	500.00	0.00	1,000.00	500.00
805-803 Training	0.00	0.00	0.00	0.00	1,200.00	0.00	1,000.00	-200.00
805-804 Public Health Response	0.00	0.00	0.00	0.00	1,500.00	0.00	5,000.00	3,500.00
Emergency Management	0.00	0.00	0.00	0.00	3,950.00	0.00	12,000.00	8,050.00
Fire Department	1,732,443.00	1,640,252.58	1,790,605.00	1,755,520.86	1,976,705.00	1,565,595.91	2,373,215.00	396,510.00

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 20-28 Public Safety / Fire Protection								
Buildings & Grounds Maint								
670-543 Fire Protection Fee	235,860.00	177,223.02	239,660.00	177,251.67	239,660.00	119,146.08	246,850.00	7,190.00
Buildings & Grounds	235,860.00	177,223.02	239,660.00	177,251.67	239,660.00	119,146.08	246,850.00	7,190.00
Maint								
Fire Protection	235,860.00	177,223.02	239,660.00	177,251.67	239,660.00	119,146.08	246,850.00	7,190.00

Custom Budget Report

Expense

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 YTD	2022 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 90-85 Grant and Special Revenue Fund / HazMat Funds								
Wages								
510-110 Full-Time Salary	20,500.00	19,450.30	17,500.00	18,736.87	17,500.00	0.00	17,500.00	0.00
510-130 Unscheduled Overtime	2,000.00	6,888.14	4,000.00	5,439.12	4,000.00	1,030.68	4,000.00	0.00
Wages	22,500.00	26,338.44	21,500.00	24,175.99	21,500.00	1,030.68	21,500.00	0.00
Benefits								
520-220 MPERS Retirement	2,071.00	2,042.07	1,840.00	1,986.09	1,890.00	0.00	1,890.00	0.00
520-230 FICA/Medicare	1,568.00	1,488.07	1,340.00	1,433.22	1,340.00	0.00	1,340.00	0.00
Benefits	3,639.00	3,530.14	3,180.00	3,419.31	3,230.00	0.00	3,230.00	0.00
Travel & Training								
610-311 Training	1,500.00	0.00	4,500.00	240.75	4,500.00	0.00	4,500.00	0.00
Travel & Training	1,500.00	0.00	4,500.00	240.75	4,500.00	0.00	4,500.00	0.00
Professional Services								
690-611 Medical Testing	3,000.00	3,000.00	3,500.00	4,003.00	3,500.00	1,980.00	3,500.00	0.00
Professional Services	3,000.00	3,000.00	3,500.00	4,003.00	3,500.00	1,980.00	3,500.00	0.00
Debt								
810-819 P: FNB EMS Equipment	7,500.00	0.00	7,500.00	0.00	0.00	53.00	0.00	0.00
Debt	7,500.00	0.00	7,500.00	0.00	0.00	53.00	0.00	0.00
Capital Equipment								
850-880 HazMat Equipment Expense	0.00	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
850-883 Fire Hose	0.00	0.00	0.00	0.00	9,000.00	0.00	0.00	-9,000.00
Capital Equipment	0.00	0.00	6,000.00	0.00	15,000.00	0.00	6,000.00	-9,000.00
Other								
910-991 Transfer to Reserve	361.00	0.00	320.00	0.00	320.00	0.00	320.00	0.00
Other	361.00	0.00	320.00	0.00	320.00	0.00	320.00	0.00
HazMat Funds	38,500.00	32,868.58	46,500.00	31,839.05	48,050.00	3,063.68	39,050.00	-9,000.00
Expense Totals:	19,144,612.00	17,792,474.44	20,369,537.00	18,619,986.77	20,435,648.00	15,608,482.68	24,023,177.00	3,587,529.00