



Town of
Orono
Incorporated 1806 Maine

REQUEST FOR PROPOSAL (RFP) ADDENDUM

Addendum No:1

Date of Addendum: January 3, 2023

Due Date, Time: January 12, 2021, 5:00 p.m. EST

Title: Phone Vendor Site Visits

SCOPE OF ADDENDUM

The RFP is revised as follows with underlining for insertions:

Revision 1

In the RFP, page 2, "Introduction" is amended as follows:

1.0 Introduction

The Town of Orono is requesting proposals to update and replace the existing telephone system with a new VoIP telephone system. This solicitation describes requirements, description of the project, proposal submission guidelines and the evaluation criteria. Following is a list of Town's service locations and the number of phones. Detailed floor plans along with the location of phones will be shared during the site visit. Vendors interested in scheduling a site visit should contact Belle Ryder at 207-889-6907 or bryder@orono.org. All site visits must be completed by January 12, 2023.

In the RFP, page 5, "Project Schedule" is amended to include text underlined as follows:

3.0 Project Schedule

Bids should be marked 'Telephone Bid' and submitted to the Town of Orono, 59 Main Street, Orono, ME 04473 on or before 2PM on 02/02/2023 (Thursday), at which time they will be opened. Bidders are invited to attend the opening at the Town Office; a decision to award the bid will not be made at that time. The following table shows the estimated schedule of events.

Event	Estimated Date
Request for Proposals Published	12/14/2022
Deadline for Questions <u>And Site Visit</u> From Vendors	01/12/2023
Answers to questions posted on orono.org	01/19/2023
Deadline for Proposal Submissions	02/02/2023

This addendum will become part of the Request for Proposal and acknowledgement of its receipt should be submitted with the Request for Proposal Response.

RESPONDER NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____