



TOWN COUNCIL MEETING

MONDAY, NOVEMBER 13, 2023 AT 5:00 P.M.

COUNCIL CHAMBER, 59 MAIN STREET, ORONO, MAINE
WATCH ONLINE AT <https://us06web.zoom.us/j/89955336365>
CALL IN (312) 626-6799 Webinar ID: 899 5533 6365

AGENDA

The annotated agenda and background information will be posted [here](#) before the meeting.

1. Roll Call

2. Agenda Review

3. Approval of Minutes of October 16, 2023

4. Public Comments

Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair on items not on the agenda. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

5. Public Hearings

Public Hearings are formal opportunities for the community to provide feedback on specific items that will be considered by the Town Council. The Council Chair will open each hearing, recognize staff to provide an overview or presentation on the hearing topic, and then ask for questions or comments from the public. Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time in order to allow for an orderly meeting and participation by all.

- a. A Class I Restaurant – Malt, Wine & Spirits Liquor License, Special Amusement Permit for Music, Dancing and Entertainment and Victualer’s License for Orono House of Pizza, Inc, located at 154 Park Street.
- b. Proposed revisions to the Town of Orono Code of Ordinances Sections 18-31 (Definitions); 18-106 (Schedule of Uses); and 18-132 (Lot and Yard Requirements); 18-138 (Accessory Dwelling Units) as well as adding 18-155 (Affordable Housing Development). *These ordinance changes are proposed to comply with State of Maine Law - enacted in 2022 by virtue of the passage of LD 2003.*
- c. Proposed revisions to Town of Orono Code of Ordinances Chapter 29, Article III regarding the Renewal Process for Marijuana Establishment Business Licenses.
- d. Calling a March 5, 2024, Municipal Referendum Election for voter consideration of proposed Amendments to the Orono Town Charter Section 1.1.9 Nominations and Elections Referendum. Moving the Annual Municipal Election from the 2nd Tuesday of

March (or within 30 days of said date to coincide with a called state or federal election) to the 1st Tuesday of November (or within 30 days of said date to coincide with a called state or federal election).

6. Acknowledgments by Council Members

7. Unfinished Business

8. Consent Agenda

The consent agenda is moved and voted on as a single action with no discussion by Town Councilors or members of the public. A member of the Town Council or the public can request that an order on the consent agenda be removed and added to new business to allow for explanation and discussion prior to the vote.

- Order 23-203 Order, approving a A Class I Restaurant – Malt, Wine & Spirits Liquor License, Special Amusement Permit for Music, Dancing and Entertainment and Victualer’s License for Orono House of Pizza, Inc, located at 154 Park Street.
- Order 23-204 Order, changing the time of the December 11, 2023 Regular Council Meeting from 7:00 PM to 5:00 PM.
- Order 23-205 Order, setting the date of December 11, 2023 at 5:00 PM for a Public Hearing to consider a revision to Town of Orono Code of Ordinances, Chapter 2 - Administration, Article V - Finance, Division 3 - Purchasing.
- Order 23-206 Order, setting the date of December 11, 2023 at 5:00PM for a Public Hearing to consider a revision to the Town of Orono Code of Ordinances, Chapter 32 - Streets and Sidewalks, Article II - Right-of-Way, Division 3 - Street Opening Permit.
- Order 23-207 Order, setting the date of December 11, 2023 at 5:00PM for a Public Hearing to consider a Town of Orono making a Formal Pledge of up to \$2.6M to the Orono Public Library Foundation’s Capital Campaign for the Physical Expansion of the Orono Public Library. *(This project is estimated to cost \$7.2M to be funded by \$3.6M in anticipated federal funds matched by the Town’s match and local fundraising efforts.)*
- Order 23-208 Order, authorizing employee recognition awards for those employees completing five, ten, fifteen, and twenty years of service.
- 5-Years: Geoffrey Low, Matthew Nadeau, Pete Yezukevich, and Chad Asselin
10-Years: Chase Haass
15-Years: Ed Leskey, Dan Merrill, Mike Smart, and Rob Yerxa
20-Years: Kevin Sirois
40-Years: Chris Prue
- Order 23-209 Order, reappointing Thomas Schwartz to a 5 year term on the Orono-Veazie Water District Trustees expiring December 31, 2028.
- Order 23-210 Order, accepting the resignations of Doug Johnson and Brian Pittman from the Town Council Committee on Diversity, Equity, Inclusion, and Belonging.

Order 23-211 Order, approving the Town of Orono Asset Management Policy.

9. New Business

After orders under New Business are read by the Council Chair, other members of the Council will move and second that they be placed “on the floor” for discussion. The Chair will recognize staff to provide background and then “open the floor” for discussion. It is at this time that members of the public can be recognized to ask questions or provide comments. Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

Order 23-212 Order, authorizing the Town Manager to pay the Town of Veazie, Maine \$45,833 for the Maine Criminal Justice Academy Basic Law Enforcement Training Program Costs, as mandated by State Law, with funds drawn from the FY24 Municipal Operating Budget.

Order 23-213 Order, authorizing the Town Council Chair to execute an employment contract for an Interim Town Manager to serve until a permanent Town Manager is appointed with funds drawn from the approved FY24 Municipal Operating Budget.

Order 23-214 Order, adopting the Orono Town Council Service Promise.

Order 23-215 Order, adopting the Policy on the Use of Town Council Community Building Projects Funds

Order 23-216 Order, authorizing the Town Manager to expend up to \$750 of the Town Council’s Community Building Project funds to support a Wabanaki Winter Celebration as proposed by Gabriel Frey.

Order 23-217 Order, authorizing the Town Manager to purchase the FSA System for the Public Safety facility from Radio Communications Management, inc. of Portland, Maine at a cost not to exceed \$17,180 with funds drawn from American Rescue Plan Act Funds (ARPA) previously encumbered for Public Safety Building Upgrades.

10. Council Committee/Representative Reports

11. Council Chair and Town Manager Reports

12. Future Agenda Items/Items of Concern

13. Public Petitions

14. Public Comments

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15. Executive Session Pursuant to 1 MRSA § 405 (6)(A) to Discuss a Personnel Matter

16. Adjournment

ADA Notice - Requesting Reasonable Accommodation

Please contact the Town Manager’s Office at (207) 889-6905 or manager@orono.org prior to scheduled meetings or events to discuss auxiliary aids or services needed to fully participate in Orono Town Council activities.

The Town of Orono is an equal opportunity employer and service provider that celebrates diversity and is committed to creating an inclusive environment for our employees and those we serve.