



TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 11, 2023 AT 5:00 P.M.

COUNCIL CHAMBER, 59 MAIN STREET, ORONO, MAINE

WATCH ONLINE AT <https://us06web.zoom.us/j/88437852154>

CALL IN (312) 626-6799 Webinar ID: 884 3785 2154

AGENDA

Background material will be posted [here](#) prior to the meeting.

1. Roll Call

2. Agenda Review

3. Approval of Minutes of July 10 and July 31, 2023

4. Public Comments

Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair on items not on the agenda. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

5. Public Hearings

a. To consider Victualer's Licenses for the following businesses:

- Brewers of the North, d/b/a Aroma Joe's, 99 Park Street.
- Harvest Moon, LLC, 18 Mill Street.
- Big Shoe, Inc, d/b/a Subway, 53 Main Street.
- Big Shoe, Inc, d/b/a Subway, 10 Stillwater Street.

b. A Victualer's License for FWOB, LLC, a Food Truck located at 56 Main Street.

c. A Class III Wine and Class IV Malt Liquor License, Special Amusement Permit for Music, Dancing and Entertainment and Victualer's License for Million Dreams, LLC d/b/a Black Bear Cinemas, 6 Stillwater Avenue.

d. To consider an Automobile Graveyard and/or Junkyard Permit for LaPointe's Enterprises, Inc., 201 Kelley Road.

e. To consider an Automobile Graveyard and/or Junkyard Permit for the Town of Orono, off Taylor Road.

- f. To consider an Automobile Graveyard and/or Junkyard Permit for Silver's Auto Parts, Inc., 485 Main Street.

6. Acknowledgments by Council Members

7. Unfinished Business

8. Consent Agenda

The consent agenda is moved and voted on as a single action with no discussion by Town Councilors or members of the public. A member of the Town Council or the public can request that an order on the consent agenda be removed and added to new business to allow for explanation and discussion prior to the vote.

- Order 23-153 Order, approving a Victualer's License for Brewers of the North, d/b/a Aroma Joe's, 99 Park Street.
- Order 23-154 Order, approving a Victualer's License for Harvest Moon, LLC, 18 Mill Street.
- Order 23-155 Order, approving a Victualer's License for Big Shoe, Inc, d/b/a Subway, 53 Main Street.
- Order 23-156 Order, approving a Victualer's License for Big Shoe, Inc, d/b/a Subway, 10 Stillwater Street.
- Order 23-157 Order, approving a Victualer's License for FWOB, LLC, a Food Truck located at 56 Main Street conditioned upon code enforcement approval.
- Order 23-158 Order, approving a Class III Wine and Class IV Malt Liquor License, Special Amusement Permit for Music, Dancing and Entertainment and Victualer's License for Million Dreams, LLC d/b/a Black Bear Cinemas, 6 Stillwater Avenue.
- Order 23-159 Order, approving an Automobile Graveyard and/or Junkyard Permit for LaPointe's Enterprises, Inc., 201 Kelley Road.
- Order 23-160 Order, approving an Automobile Graveyard and/or Junkyard Permit for the Town of Orono, off Taylor Road.
- Order 23-161 Order, approving an Automobile Graveyard and/or Junkyard Permit to Silver's Auto Parts Inc, 485 Main Street.
- Order 23-162 Order, proclaiming the week of September 17 through 23, 2023 as Constitution Week in the Town of Orono.
- Order 23-163 Order, changing the date of the Regular Council Meeting from October 9 to October 16, 2023 due to the Town's Observance of Indigenous Peoples' Day and changing the time from 7PM to 5PM.
- Order 23-164 Order, confirming the employment contract of Laurie Carpenter as the Library Director for the Town of Orono, effective July 1, 2023 to June 30, 2026.

Order 23-165 Order, accepting the resignation of Brett Grandchamp from the Board of Assessment Review, and appointing Alternate William Devoe to the Regular Member seat to fill the unexpired term until April 2026.

Order 23-166 Order, appointing James Stewart to the Tree Board as an Associate Member to fill the unexpired term until 4/2026.

9. New Business

After orders under New Business are read by the Council Chair, other members of the Council will move and second that they be placed “on the floor” for discussion. The Chair will recognize staff to provide background and then “open the floor” for discussion. It is at this time that members of the public can be recognized to ask questions or provide comments. Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

Order 23-167 Order, approving an Amendment to the Town of Orono Land Use Ordinances, Section 18-106, Schedule of Uses, to reduce the minimum lot area requirement in the Commercial-2 District from 40,000 square feet to 20,000 square feet.

Order 23-168 Order, approving the Traffic Calming Project Proposal and Evaluation Plan.

Order 23-169 Order, designating FY23 year end Assigned Fund Balance.

Order 23-170 Order, authorizing the Town Manager to accept, and expend, up to \$3,031.20 of Byrne Memorial Justice Assistance Grant Funds as a Subrecipient from the Town of Veazie for the purchase of Police Officer badges and items to support training such as cardboard targets, training tourniquets, hard cases for training equipment storage, and training holsters. Unused funds less than \$100 will be turned over to Region 5 to support Area Training.

Order 23-171 Order, authorizing the Town Manager to pay the City of Auburn \$45,833 for the Maine Criminal Academy Basic Law Enforcement Training Program Costs for Shane Clement, as statutorily mandated.

Order 23-172 Order, appointing Gabriel Frey and Danielle Gabrielli to the Council Diversity, Equity, Inclusion, and Belonging Committee to fill unexpired terms until 4/2026.

Order 23-173 Order, authorizing the Town Manager to enter into a Planning Contract Agreement with Isabelle Oechsle, dba IOV Community Planning and Consulting from 9/2023 through 2/28/2024 with funds drawn from the FY24 Municipal Operating Budget.

Order 23-174 Order, designating Orono’s Official Voting Delegate and Alternate to the MMA Annual Business Meeting to be held Wednesday, October 4, 2023.

Order 23-175 Order, approving the purchase of WPCF Garage Door Operators for the Headworks Building from PDQ Door of Hampden in an amount not to exceed \$5,817 to be

drawn from the approved FY24 WPCF Capital Budget (Capital Facilities Reserve).

Order 23-176 Order, authorizing the Town Manager to accept and expend, if awarded, a Grant from Maine Municipal Association Risk Reduction Program of up to \$3,000 for the purchase of Three Handheld Seek Thermal Imagers.

Order 23-177 Order, approving carrying forward \$14,791 from the FY23 budget to the FY24 Municipal Operating Budget as follows:

- \$5,040 Previously approved (Council Order 22-33) purchase of Automated External Defibrillator (AEDs) for Town Owned Buildings (matching \$4,000 in donated funds)
- \$9,751 To Fire Department for Knox and Med Box Security

Order 23-178 Order, authorizing the Town Manager to purchase four Knox Box Key Retention Systems and two Medication Vaults for emergency apparatus from The Knox Company of Phoenix, Arizona in an amount up to \$9751 to be drawn from the approved FY24 Municipal Operating Budget.

10. Future Agenda Items/Items of Concern

11. Public Petitions

12. Public Comments

Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

13. Executive Sessions

Executive sessions allow the Town Council to engage in discussions on topics that are confidential by state law. Pursuant to statute, only discussion related to the noticed topic is allowed and the session will not be open for the public to attend. In order to enter an executive session, the vote must pass with three-fifths of the Councilors present and voting. No formal action may be taken in executive session.

a. Pursuant to 1 MRSA § 405(6)(A) for Discussions Related to a Personnel Matter

14. Workshop: Council Policies and Procedures Manual Revision

15. Adjournment

ADA Notice - Requesting Reasonable Accommodation

Please contact the Town Manager's Office at (207) 889-6905 or swilson@orono.org prior to scheduled meetings or events to discuss auxiliary aids or services needed to fully participate in Orono Town Council activities. **The Town of Orono is an equal opportunity employer and service provider that celebrates diversity and is committed to creating an inclusive environment for our employees and those we serve.**