



SPECIAL TOWN COUNCIL MEETING FOR BUDGET ADOPTION

MONDAY, JUNE 26, 2023 AT **5:00 P.M.**

COUNCIL CHAMBER, 59 MAIN STREET, ORONO, MAINE

WATCH ONLINE AT <https://us06web.zoom.us/j/88149590527>

CALL IN (312) 626-6799 Webinar ID: 881 4959 0527

AGENDA

Background material regarding agenda items will be posted [here](#) prior to the meeting.

1. **Roll Call**
2. **Agenda Review**
3. **Public Comments**

Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair on items not on the agenda. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

4. **New Business**

After orders under New Business are read by the Council Chair, other members of the Council will move and second that they be placed “on the floor” for discussion. The Chair will recognize staff to provide background and then “open the floor” for discussion. It is at this time that members of the public can be recognized to ask questions or provide comments. Those who wish to speak are asked to come to the microphone (in-person) or raise their hand (Zoom), state their name and affiliation, and then briefly address the Town Council Chair. Comments should not be repetitive and the Council Chair reserves the right to limit speaker time.

Order 23-102 Order, approving the Fiscal Year 2023-2024 Municipal Budget (expense and revenue).

Operating Expenses	\$10,396,615	
Capital Debt Service (P&I)	907,821	
Capital Expenses	<u>2,160,680</u>	
Total Municipal Expenses		\$13,465,116

Revenue Sharing	\$4,653,260	
General Revenues	2,730,488	
Use of Unassigned Fund Balance	300,000	
Revenue to Offset Capital Expenses	<u>650,000</u>	
Total Municipal Revenue		\$ 8,333,748

Total Amount to be Raised by Taxes for the Municipal Budget \$5,131,368

Order 23-103 Order, approving the Water Pollution Control Facility budget for Fiscal Year 2023-2024 in the amount of \$1,897,750 for Operations and \$339,000 for Capital Improvements for a total of \$2,236,750.

Order 23-104 Order, approving a Sewer User Fee increase from \$5.90/100 cu.ft. to \$6.25/100 cu.ft. with a minimum quarterly charge of \$75.00, effective July 1, 2023 (billing date).

Order 23-105 Order, approving the Five-Year Capital Investment Plans FY2024 - FY2028 for the Town and Water Pollution Control Facility.

Order 23-106 Order, approving a Fiscal Year 2023-2024 Economic Development budget totalling \$859,784 funded by the following Tax Increment Financing District Development Programs:

- Downtown & Transit Oriented \$699,319
- Webster Point 20,165
- Penobscot Valley Dermatology 32,800
- Dirigo Pines Inn 105,000
- Orono Basin 2,500

Order 23-107 Order, approving revisions to the Town of Orono Fee Schedule effective July 1, 2023.

5. Consent Agenda

The consent agenda is moved and voted on as a single action with no discussion by Town Councilors or members of the public. A member of the Town Council or the public can request that an order on the consent agenda be removed and added to new business to allow for explanation and discussion prior to the vote.

Order 23-108 Order, approving the Fiscal Year 2023-2024 Special Revenue Operating Budgets for the following:

- Hazardous Materials Response Team \$ 39,500
- Staffing for Adequate Fire and Emergency Response Grant \$246,003

Order 23-109 Order, authorizing the Town Manager to adjust the FY2024 Tax Increment Financing District expense budgets and use of restricted funds to reflect the changes in Credit Enhancement Agreement payments from Tax Increment Financing District Program Development Funds which were previously approved by Council as estimates, but will be determined by the commitment of FY2024 property taxes.

Order 23-110 Order, authorizing the Town Manager to pay the 2023 Penobscot County Tax Assessment in the amount of \$848,451.

Order 23-111 Order, authorizing the Town Manager to pay the FY24 RSU#26 Tax Assessment in the amount of \$7,684,926.

Order 23-112 Order, adopting the Orono Village Center District Development Program and establishing the boundaries of the District:

Said District shall include real and personal property located on land shown on Orono tax maps as follows: Tax Map 019-004, Lots 061, 062, 063, 065, 066, 067; Map 027-002, Lots 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 047, 048, 050, 051, 052, 053, 054, 055, 056, 057, 058, 059, 060, 062, 063, 119, 120, 121, 122, 123, 124, 125, 126, 139, 140, 141, 142, 143, 144, 145, 146, 148, 149; Map 027-12, Lots 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, 011, 012, 013, 014, 015, 016, 017, 018, 019, 020, 021, 022, 023, 024, 025, 026, 027, 028, 029, 030, 031, 032, 033, 034, 035 (maps on file in the Assessor's Office at the Municipal Building, 59 Main Street, Orono, ME 04473). The preceding map and lot numbers encompass an area generally described as follows: most properties abutting Route 2 from 87 Main Street to Murray's Campus Service, 5 properties on Forest Avenue, properties abutting Canal, Oak and Summer Streets, most properties abutting Mill Street from Route 2 to Byer Manufacturing, properties abutting the West side of Pleasant Street, most properties abutting Pine Street from Route 2 to Birch Street, 6 Myrtle Street and Alpenglow Adventure Sports.

Order 23-113 Order, establishing the amount of the implementation assessments of the Village Center Tax District for the July 1, 2023 to June 30, 2024 Fiscal Year at \$0.00 (zero dollars and zero cents) per thousand dollars of valuation on all real and personal property located within the District as of April 1, 2023 and hereby committing said assessments to the Tax Collector of the Town of Orono for collection in accordance with the authority established under 30-A M.R.S.A., Section 5255(5).

Order 23-114 Order, establishing the due dates for FY24 Real Estate and Personal Property Taxes of September 21, 2023 and February 8, 2024, the rate of interest at 8% per annum, and for interest to begin accruing on said tax balances remaining as of September 22, 2023 and February 9, 2024.

Order 23-115 Order, authorizing the Tax Collector to accept money prior to the tax commitment in prepayment of taxes, to issue receipts for the same, and pay no interest on prepaid taxes.

Order 23-116 Order, setting the rate of interest to be paid by the Town for the overpayment of FY24 taxes at 4% per annum.

Order 23-117 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill.

- Order 23-118 Order, authorizing the Tax Collector/Treasurer, pursuant to Title 36, M.R.S.A., Sec. 906, to apply any payment received from an individual as payment for any sewer use fee against outstanding or delinquent fees due on said account in chronological order beginning with the oldest unpaid tax bill.
- Order 23-119 Order, setting the rate of interest to be collected on delinquent sewer accounts at the same annual rate as established by the Town Council for delinquent taxes for the July 1, 2023 to June 30, 2024 Fiscal Year of the Town of Orono. Interest will be charged on unpaid balances after the due date.
- Order 23-120 Order, authorizing the Town Manager to accept and expend funds from the Maine Emergency Management Agency (MEMA) for expenses related to Hazardous Material Response Team operations; and, further, limiting this authority to those expenditures that are within the current scope of services provided by the Team, conform to the Town purchasing policy, and do not exceed \$25,000 in total for MEMA's FY24 granting year.
- Order 23-121 Order, authorizing the Town Manager to carry forward prior approvals, authorizations, and remaining appropriations for projects funded through special revenue, grant, reserve, or TIF funds that have not been completed as of June 30, 2023.
- Order 23-122 Order, authorizing the Town Manager to transfer funds remaining in the FY23 Capital Infrastructure budget to the Capital Infrastructure Reserve Fund.

6. Public Comments

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7. Council Workshop

8. Adjournment

ADA Notice - Requesting Reasonable Accommodation

Please contact the Town Manager's Office at (207) 889-6905 or swilson@orono.org prior to scheduled meetings or events to discuss auxiliary aids or services needed to fully participate in Orono Town Council activities.

The Town of Orono is an equal opportunity employer and service provider that celebrates diversity and is committed to creating an inclusive environment for our employees and those we serve.